

## APPLICATION INSTRUCTIONS FILL

This package includes the following documents:

1. Application for Zoning Permit For the Deposit of Fill Only
2. Certificate of Compliance with Street Naming and Addressing Ordinance
3. Notice to Permit Applicants regarding street naming/addressing
4. Information Regarding State Permits which may be required for your project

You will need to refer to the Zoning Ordinance to complete your application. You may use the office copy free of charge at the Moretown Town Clerk's Office or you may purchase a copy from the Town Clerk for \$10.00.

**Application for Zoning Permit for Deposit of Fill.** Parcel ID and numbers for your property may be obtained from the Town's Grand List Book. All land is located in some Flood Zone and maps in the Town Clerk's Office will assist you in determining what Flood Zone your property is located in (A, AE, AH, AO, AR, A99, V, VE, X, or D). Determine the Zoning District (Preserve, Village, Commercial, Agricultural) for your land by looking at the Zoning District Map in the back of the Zoning Ordinance.

**Certificate of Compliance with Street Naming and Addressing Ordinance.** When requesting a permit for a property on which there is an existing dwelling structure you must complete and submit this Certificate regarding the existing dwelling structure(s). No permit can be issued where there is an existing structure on your property until you have submitted this Certificate. If you have previously completed and filed a Certificate, you need not submit another.

Deliver to the Town Clerk's Office or mail to 79 School Street, Moretown, Vermont 05660  
:

- Zoning Permit Application (signed by the Landowner and the Applicant)
- Certificate of Compliance with Street Naming/Addressing Ordinance (unless you have previously submitted this form)

**THERE ARE NO APPLICATION OR RECORDING FEES REQUIRED FOR A FILL PERMIT.**

Please note that the LANDOWNER must sign all permit application materials.

**PLEASE NOTE:** Your application may be delayed or denied unless all required information and documentation is submitted. If you have any questions or if you need assistance completing your application please contact:

John Weir, Zoning Administrator                      Telephone: 882-8237  
79 School Street, Moretown, Vermont 05660