

REQUEST FOR PROPOSAL
Mowing and Maintenance of Town Property
Town of Moretown, 79 School Street, Moretown, Vt. 05660

1.) Introduction

The Town is accepting bids from contractors for mowing and trimming maintenance on town and school property in Moretown. Bidders agree to provide all equipment and labor necessary to perform the work as described.

2.) Scope of Work

Maintenance will include mowing and trimming lawns front and back at the fire station; the library; the town hall; the town office including flower gardens, around the building and surrounding field, from Route 100B to and including the sides of the access road to the tennis court area; all recreation fields (2 areas) including around the courts and to the woods behind the courts; around the metal fencing; the hillside adjacent to the school and the parking lot; the lawn in front of and behind the Moretown Elementary School; the “island” and the bus lane green space in the parking lot; any grass area on the road to the mound system; the mound system itself; and outdoor classrooms on the hill.

3.) Walk through

Martin Cameron from our highway department has agreed to answer any questions, or show bidders the mowing areas adjacent to the town office, recreation fields, and school. Martin can be reached at 802-496-4141, Monday – Friday.

4.) Mowing time restriction

Mowing is restricted during recess the hours of 11:00 am – 1:00 pm. Bidders must also be aware that on Tuesdays and Wednesdays school children will be at classrooms in the woods on the hill adjacent to the mound area, and care should be taken during mowing when the outdoor classes are in session.

4/17/17 – mowing bid – Moretown

5.) Maintenance Requirement

The Town expects the grass will not get more than 2” high at any given time, in any Scope of Work area. Failure to maintain the requirement, may result in the contract being voided.

6.) Bids Due

Lump sum bids are due no later than 2:00 pm on Monday, April 17, 2017, and will be opened publicly later that evening at the 4/17/17 Selectboard meeting. Any contract will be awarded directly after the bids are opened.

7. Insurance Requirement

The Town of Moretown requires the successful bidder to provide a Certificate of Insurance with a minimum of \$1,000,000 General Liability. Proof of Worker’s Compensation is required unless the contractor is a sole proprietor and proof thereof is given the Town.

The Town reserves the right to accept or reject any of all bids received.

Mail, email or drop off bids to:

Cheryl Brown, Town Administrator
Town of Moretown
79 School St., Moretown, Vt. 05660
mselectboard@moretownvt.net
802-882-8219