

Request for Proposal for Mowing Town Cemeteries

Town of Moretown

Office of the Cemetery Commissioners

The Town of Moretown is seeking bids for mowing services of town cemeteries for the period beginning May 2018 through mid - October 2020, or as the weather dictates. The contractor agrees to furnish all equipment, fuel, materials, and labor necessary to maintain the cemeteries, except for top soil which will be provided by the cemetery commissioners.

Responsibilities include:

- trim at each mowing, keeping stones clean of cut grass;
- mow prior to burials, especially the Mountain View Cemetery;
- removal of grass if grass is unusually long when mowed;
- periodic removal of trash from trash can at Mountain View Cemetery;
- spring cleaning of debris left from winter season; and
- fill in sunken graves with topsoil and seed as necessary.

Cemeteries to be maintained are as follows:

- Mountain View and Village Cemeteries – once per week or as needed
- Fairmont and Common Cemeteries – once per week
- Belden and Jones Brook Cemeteries – twice per month or as necessary
- Stevens Cemetery – as needed

For a copy of this bid request please email Cheryl Brown at mselectboard@moretownvt.net

For additional information please contact the Moretown Cemetery Commissioners at 496-3742. Failure to perform the responsibilities listed above may result in the contract becoming void and therefore the Town would have the right to hire a different contractor without penalty. Sealed bids are due by Monday, November 3rd at 2:00 p.m., and can be mailed or dropped off at the Moretown Town Offices, 79 School Street, Moretown, Vt. 05660, to the attention of the **Cemetery Commissioners**.

The Town of Moretown reserves the right to turn down any or all bids received.

The contractor hired will be required to provide a Certificate of Insurance listing the Town of Moretown as Loss Payee, and a written contract for the services to be provided.