# OUTSTANDING BONDS AND NOTES AS OF 12/31/18 Cherilyn Brown, Treasurer

2018 Savings Reserve Borrow			
Due to SRF by 12/31/2018	\$	545,000.00	
Payment	\$	545,000.00	
- Officer	\$	,	
Principal Balance	\$	0.00	
2018 International Truck (\$148,717 June 8, 2017))			
Due Community Bank	\$	148,717.00	
Payment	\$	49,572.33	
Interest (2.35%)			
Principal Balance	\$	99,144.67	
2009 Town Garage Series (\$900,000.00 July 01, 2009)			
Due Vermont Municipal Bond Bank - 2009 Series 1&2	\$	540,000.00	
Payment	\$	45,000.00	
Interest	_		
Principal Balance	\$	495,000.00	
2009 Town Hall Capital Improvement Note (\$78,000.00 December 28, 2009)			
Due Community National Bank	\$	18,036.30	
Payment		8,779.37	
Interest			
Principal Balance	\$	9,256.93	
2018 Tax Anticipation Note LOC (\$650,000.00)  Due Merchants Bank Payment Interest (2.73%)	\$ \$	650,000.00 650,000.00 568.43	
Principal Balance	\$	0.00	
2015 Town Office Special Vote (\$40,000 11/05/2013)		24 000 00	
Due Merchants Bank	\$	24,000.00 8,000.00	
Payment Interest (1.72%)	\$	0,000.00	
	\$	16,000.00	
Principal Balance	->	16,000.00	
2016 Shortfall Loans			
Due Merchant's Bank	\$	64,000.00	
Interest (2.75%)	\$	16,000.00	
Principal Balance	\$	48,000.00	
rinupal balance		40,000.00	
1996 Fire Truck Special Vote (\$85,000 08/09/2016))			
Due Merchant's Bank	\$	64,000.00	
Payment	\$	16,000.00	
Interest (1.71%)			
Principal Balance	\$	48,000.00	
TOTAL LOANS OUTSTANDING 12/31/2018	\$7	15,401.60	

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## SUMMARY REVENUE REPORT FOR GENERAL FUNAD AND OTHER FUNDS Prepared by: Cherilyn Brown, Treasurer

		Estimated			
ACCOUNT		Revenue	-	ACTUAL 2018	
TAX REVENUE					
Taxes-Current	\$	-	\$	699,101.81	
Delinquent Taxes	\$	-	\$	151,977.15	
Delinquent Taxes-Interest	\$	-	\$	5,769.47	
Hold Harmless/Current Use	\$	75,254.00	\$	77,263.63	
Educ Tax Refund-MES/HU	\$	-	\$	45,788.39	
Over paid taxes	\$	-	\$	-	
Educ Tax Refund-State	\$	-	\$	-	
NRA Pilot Payment	\$		\$	1,035.11	
Tax Abatement	\$		\$	-	
Municipal Tax Adj. pmt	\$		\$	28,896.82	
Total Tax Reven	ue \$	75,254.00	\$	1,009,832.38	
TOWN HALL	\$	650.00	\$	1,485.00	
LIBRARY	\$		\$	559.73	
ZONING/DRB	\$	1,900.00	\$	4,210.50	
MISC REVENUE	\$	7,880.00	\$	19,564.23	
TOWN CLERK	\$	12,000.00	\$	20,174.00	
TOWN TREASURER	\$	· .	\$	1,178.83	
SELECTBOARD	\$	-	\$	-	
FIRE DEPARTMENT (Duxbury Fire contract & uniforms)	\$	3,000.00	\$	29,538.71	
GRANTS (sidewalk funds from 2017)	\$	2,710.00		,	
HIGHWAY (state pmts, grants, overloads, civil finds, HUUSD)	\$	83,098.00	\$	243,549.58	
Total General Fun	nd \$	186,492.00	\$	1,330,092.96	
CAPITAL RESERVE FUND	\$	-	\$	479.65	
REAPPRAISAL FUND	Ś		\$	8,749.50	
RECREATION FUND	Ś		\$	6,295.01	
PARKING LOT FUND	Ś		\$	-	
CHARLES O DAVIS FUND	Ś		\$	2,819.25	
CEMETERY FUND	Ś		\$	1,126.97	
SAVINGS RESERVE FUND	Ś		\$	548,089.92	
PRESERVATION OF LAND RECORDS FUND	Ś		\$	1,334.00	
DEERYARD FUND	Ś		\$	11.45	
LIBRARY FUND	\$		\$	405.64	
SIDEWALK PROJECT FUND	Ś		\$	25,090.35	
Total Other Fun			\$	594,401.74	
TOTAL OF ALL FUNDS COMBIN			\$	1,924,494.70	

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#### REVENUE/EXPENDITURES REPORT OF OTHER FUNDS FOR THE YEAR 2018 ONLY Prepared by: Cherilyn Brown, Treasurer

CAPITAL RESERVE FUND			RECREATION FUND	
TOTAL REVENUES	\$	479.65	TOTAL REVENUES (MoreFest donations)	\$ 6,295.01
TOTAL EXPENDITURES (truck payment)	\$	(49,572.00)	TOTAL EXPENDITURES	\$ (5,535.69)
TOTAL CAPITAL RESERVE	\$	(49,092.35)	TOTAL RECREATION FUND	\$ 759.32
SAVINGS RESERVE			TOWN OFFICE	
GAIN/LOSS INVESTMENTS	\$	2,474.26	TOTAL REVENUES	\$ -
TOTAL REVENUES (includes 2018 borrow)	\$	545,615.66	TOTAL EXPENDITURES	\$ -
TOTAL EXPENDITURES (2018 borrow)	\$	(545,000.00)	TOTAL TOWN OFFICE	\$ -
TOTAL SAVINGS RESERVE	\$	3,089.92	LIBRARY	
BRIDGE AND CULVERT FUND			TOTAL REVENUES	\$ 405.64
TOTAL REVENUES	\$		TOTAL EXPENDITURES	\$ (167.46)
TOTAL EXPENDITURES	\$		TOTAL LIBRARY	\$ 238.18
TOTAL BRIDGE AND CULVERT FUND	\$		SIDEWALK	
REAPPRAISAL FUND			TOTAL REVENUES (includes catch basin)	\$ 25,090.35
TOTAL REVENUES	\$	8,749.50	TOTAL EXPENDITURES	\$ (21,096.87)
TOTAL EXPENDITURES	\$		TOTAL SIDEWALK	\$ (3,993.48)
TOTAL REAPPRAISAL FUND	\$	8,749.50	CEMETERY	
PRESERVATION OF LAND RECORDS			TOTAL REVENUES	\$ 1,126.97
TOTAL REVENUES	\$	1,334.00	TOTAL EXPENDITURES	\$ (1,702.00)
TOTAL EXPENDITURES	\$	(3,724.00)	TOTAL CEMETERY	\$ (575.03)
TOTAL PRESERVATION OF LAND RECORDS	\$	(2,390.00)	CHARLES O DAVIS	
CHILDRENS DEERYARD FUND			TOTAL REVENUES	\$ 2,819.25
TOTAL REVENUES	\$	11.45	TOTAL EXPENDITURES	\$ -
TOTAL EXPENDITURES	\$	(3,431.54)	TOTAL CHARLES O DAVIS FUND	\$ 2,819.25
TOTAL CHILDRENS DEERYARD FUND	\$	(3,420.09)		
PARKING LOT FUND				
TOTAL REVENUES	\$			
TOTAL EXPENDITURES	\$	-		
TOAL PARKING LOT FUND	\$	-		
	_			

# Town of Moretown 2018

# Town of Moretown Statement of Modified Cash Basis Assets, Liabilities and Fund Balances Governmental Funds as of December 31, 2018

	General Fund	Capital Reserve Fund	Savings Reserve Fund	Bridge & Culvert Fund	Office Flood Insurance Reserve	Sidewalk Fund	Parking Lot	Other Governmental Funds	Total
ASSETS				****	A	** **	***	05 704 00	4707.000.00
Cash	\$78,550.90	\$111,463.20	\$571,860.94	\$0.00	\$0.00	\$0.00	\$0.00	\$5,764.88	\$767,639.92
Investments/LOC	300.00	0.00	502,474.26	0.00	0.00	0.00	0.00	85,222.66	587,996.92
Property tax due from School	60,805.00								60,805.00
Due from Other Funds	(88,840.60)	0.00	0.00	25,035.08	0.00	(1,539.27)	(4,004.44)	69,349.23	0.00
TOTAL ASSETS	\$50,815.30	\$111,463.20	\$1,074,335.20	\$25,035.08	\$0.00	(\$1,539.27)	(\$4,004.44)	\$160,336.77	\$1,416,441.84
LIABILITIES & FUND BALANCE	<u>s</u>								
Liabilities:									
Shortfall loan NSB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Shortfall loan MB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Due to CRF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Due to School District	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Liabilities	39,785.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39,785.80
Total Liabilities	\$39,785.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$39,785.80
Fund Balances/(Deficit):									
Restricted	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$153,514.04	\$153,514.04
Committed	0.00	111,463.20	1,074,335.20	25,035.08	0.00	0.00	0.00	0.00	1,210,833.48
General Fund	(17,671.86)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(17,671.86)
Assigned	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,822.73	6,822.73
Unassigned	28,701.36	0.00	0.00	0.00	0.00	(1,539.27)	-4004.44	0.00	23,157.65
Total Fund Balances	11,029.50	111,463.20	1,074,335.20	25,035.08	0.00	(1,539.27)	-4004.44	160,336.77	1,376,656.04
Fund									24 44 244 24
Balances/(Deficit):	\$50,815.30	\$111,463.20	\$1,074,335.20	\$25,035.08	\$0.00	(\$1,539.27)	\$ (4,004.44)	\$ 160,336.77	\$1,416,441.84

# Town of Moretown Statement of Modified Cash Basis Assets, Liabilities and Fund Balances Other Governmental Funds as of December 31, 2018

	Reappraisal Fund	Preservation Land Records Fund	Childrens/ Deeryard Fund	Library	Permanent Cemetery Funds	Recreation Fund	Total
ASSETS							
Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$4,220.50	1,544.38	\$5,764.88
Investments	0.00	0.00	29,100.06	3,235.75	52,886.85	0.00	\$85,222.66
Due from Other Funds	62,047.21	5,259.42	0.00	2,042.60	0.00	0.00	\$69,349.23
TOTAL ASSETS	\$62,047.21	\$5,259.42	\$29,100.06	\$5,278.35	\$57,107.35	\$1,544.38	\$160,336.77
LIABILITIES & FUND BALANCES				4			
Liabilities:							
Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00
Due to School District	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund Balances/(Deficit):							
Restricted	\$62,047.21	\$5,259.42	\$29,100.06	\$0.00	\$57,107.35	0.00	\$153,514.04
Committed	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Assigned	0.00	0.00	0.00	5,278.35	0.00	1,544.38	6,822.73
Unassigned	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Fund Balances/(De_	\$62,047.21	\$5,259.42	\$29,100.06	\$5,278.35	\$57,107.35	\$1,544.38	\$160,336.77
TOTAL LIABILITIES AND							
AND FUND BALANCES	\$62,047.21	\$5,259.42	\$29,100.06	\$5,278.35	\$57,107.35	\$1,544.38	\$160,336.77

#### CAPITAL IMPROVEMENT PLAN SUMMARY 2018-2036

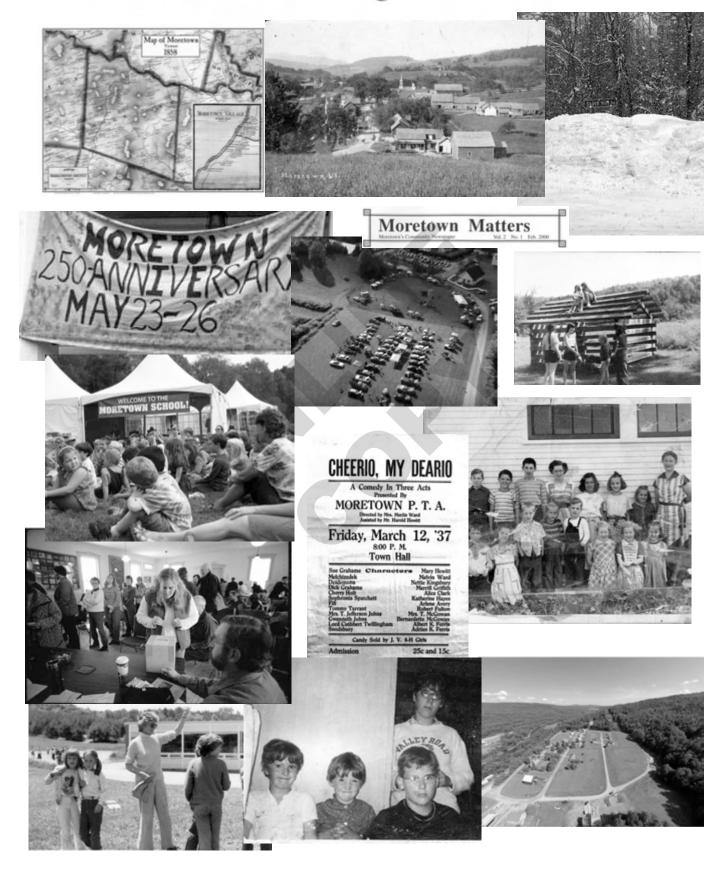
	Original Funded		Current Bur	fget	Closing 2018	Proposed But	iget	Forecasted Pr	roject Bu	udget >>>>>>>	>>>>>	Extended Project	t Plan >>>>>>>>	*****
Project Expenditures	Project Cost	FS	2018	FS	Balance	2019	FS	2020	FS	2021	FS	2022-26	2027-31	2032-36
Fire Department										•				
a. Vehicles - New			1											
Pumper/Tanker	80,000	BN										51,000	34,000	
Fire Engine	85,000	BN	17,204	GF	48,000	17,200	GF	16,547	GF	16,274	GF.			
Support Vehicle														250,00
b. Major Equipment Maint.		GF	2,400	GF		4,500	GF	4,000	GF	4,000	GF.	25,000	25,000	10,00
c. Equipment - New							GF		GF	70,000	BN	50,000	10,000	10,00
d. Capital Construct Cost	420,000	BN			0									
e. Building Maintenance			300	GF		300	GF	600	GF	600	GF	3,500	3,500	10,00
Department Totals	585,000		19,904		48,000	22,000		21,147		90,874		129,500	72,500	280,00
Highway Department														
a. Vehicles - New			1											
Grader														245,00
Excavator												175,000		
Loader													160,000	
Utility Truck	75,000	BN				16,700	GF	16,700	G.F	16,700	GF	33,400		75,00
Dump Truck (14YD)	148,716	BN	3,500	GF		51,902	GF	50,737	GF	50,654	GF	165,000		
Utility Tractor													17,000	
b. Major Equipment Maint			58,700	GF		78,200	GF	60,000	GF	40,000	GF	200,000	50,000	50,000
c. Equipment - New			0		0	0		0		0		10,000	20,000	
d. Special Rd Material/Pav														
e, Capital Const Cost	1,379,294	BN	70,034	GF	495,000	67,000	GF	65,587	GF	63,760	GF	289,241	148,286	
f.Building Maintenance			2,000	GF		1,500	GF	2,000	GF .	2,000	GF	10,000	10,000	10,000
g. Bridges & Culverts	1,045,210	BC	15,000	GF	25,035	15,000	GF	10,000	GF.	10,000	0.F	40,000	40,000	40,000
h. Major Road Rework			22,500	GF		22,500	GF	22,500	GF,G	22,500	GF,G	112,500	112,500	112,500
Department Totals	2,648,220		171,734		520,035	252,802		227,524		205,614		1,035,141	557,786	532,500
Town Office														
a. Equipment - New			5,700	GF		7.200	GF.	5.000	GF	5,000	GF		5,000	5,000
b. Land Restoration			0,110	-										
c. Building Maintenance			2.000	GF		2,000	GF	1,000	GF	1,000	GF	5,000	5,000	5,000
d. Capital Construct Cost	40,000		8,540	GF.	16.000	8,400	GF	8,138	GF					
Department Totals	40,000	_	16,240		16,000	17,600		14,138		6,000		5,000	10,000	10,000
Town Hall		_			-									
a. Equipment -New								5,000	GF.				5,000	
b. Building Maintenance		GF	6,000	O.F.		5,500	GE	4,000		4,000	GF.	20,000	20,000	20,000
c. Capital Construct Cost	78,000		9.405		9,257	9,405		7,740	-	-1,000		20,000		
Department Totals	78,000		15,405	OF.	9,257	14,905		9,000	_	4,000		20,000	20,000	20,000
	70,000	-	2,000	ar	0,207	350		2,000	_	1,000		2,500	2,500	2,500
Library		_	2,000	Or.	_	550	90	2,000	O.			2,000	2,000	2,000
Jurisdiction Property		_	_					_	_					
a. Sidewalks		_							_	_			_	
b. Park and Ride		_	****		4540.000	4007.007		£273 840	-	\$306,488	_	\$1,192,141	\$662,786	\$845,000
Total Project Costs	\$3,351,220		\$225,283		\$593,292	\$307,657		\$273,809		\$306,488		\$1,192,141	\$662,786	\$845,000
		_		_		Course Total		Pauses Vat	_	Source Tot	1			
Financing Sources (FS)			Source Tot			Source Tot		Source Tot	-					
General Fund-Taxes	GF		225,283			307,657		273,809	-	236,488				
Bonds or Notes	BN								-	70,000				
Bridge and Culvert Fund	BC								-					
Childrens Fund	CF					0		0	-					
Grants/Governmental	G								J					

Notes: 1. Capital Expenditures are usually defined as those greater than \$3000 singularly or combined.

Reserve Fund Bal	2015	2016	2017	2018
Capital Reserve	322	160,548	160,556	111,463
Savings Reserve	1,129,682	1,105,641	1,071,245	1,074,335
Town Hall Reserve				
Bridge and Culvert	75,035	25,035	25,035	25,035
Highway Reserve				
Fire Dept Reserve				
Library Fund	5,844	5,310	5,040	5,278
Town Office Reserve	140,080			
Children's Fund	57,096	57,125	32,520	29,100
Reappraisal Fund	35,979	44,596	53,298	62,047
Recreation Fund			\$785	\$1,544
	\$1,444,038	1,398,255	1,348,479	1,308,802

Unfunded planned capital projects estimated cost and funding source are shown Bold Italicized.

# Moretown Through The Years



Town of Moretown 2018 29

#### SELECTBOARD REPORT

We are pleased to report that the recent review of the 2018 financials shows a surplus of \$11,029 in the general fund, which will be applied towards the tax rate. The 2019 budget will increase \$91,000. The majority of this increase comes from the addition of a full-time road-crew member and significant costs for grader and loader maintenance/repairs.

The Board supports the Road Forman's request to replace the 2010 1-ton pickup. You will see an article on the ballot allowing us to spend up to \$75,000 to purchase a new 1-ton (or larger) truck. The truck will be equipped with a dump body, sander, and plow. The plan is to finance it for 5 years with up to a 7-year life expectancy.

The Town was able to increase the Memorandum of Understanding (MOU) with HUUSD from \$10,000 to \$12,000. This reflects the increase in costs to maintain the fields, lawns, and the parking lot. We will continue to monitor costs associated with this partnership and work with our School Board members and the School administration to be sure it is equitability.

We may finally be able to commence construction of the sidewalks in the Village. The cause of the latest delay was due to the State wanting to do additional catch basin work. This caused additional design and easement work. We have secured additional grant funding for this.

Selectboard plans for 2019 include: Encouraging economic development opportunities; working closely with HUUSD representatives to ensure the stability of Moretown Elementary School; the use, preservation, and improvement of our roads and buildings.

We want to thank all the folks who serve on town boards, commissions, and committees, for your dedicated service to local government. It is very much appreciated.

Respectfully submitted,

Tom Martin – John Hoogenboom – Callie Streeter – Rae Washburn – Jason Aronowitz

## Harwood Unified Union School District FY2020 Budget Information

Harwood Unified Union's School District's (HUUSD) Annual Report, which includes the proposed 2019-2020 school budget, will be available February 13, 2019.

The report will be available online at <a href="www.wwsu.org">www.wwsu.org</a>. Paper copies will be available at any HUUSD school or town office. You may also request a copy by calling 802-583-7953.

The HUUSD school board will hold an annual meeting, which will include information about the budget, on March 4, 2019 at 6 PM at the Harwood Union High School library.

On **March 5, 2019**, the budget vote will be by Australian ballot in all six towns. Contact your town clerk about early voting.

#### **TOWN CLERK AND TREASURERS ANNUAL REPORT FOR 2018**

The Town Clerk is responsible for providing numerous services to the general public and residents of Moretown, in addition to attorneys, surveyors, appraisers and folks doing genealogies. The Town Clerk is further responsible for the maintenance, recording, indexing and storage of town records. These tasks are completed in a timely and accurate manner to ensure that the information required is available when needed.

The Town Clerk's office also records Moretown births, deaths and marriages. Vital records are available as are all other public records at the Town Clerk's office during regular business hours. Monday-Friday 7a.m. – 3p.m. Due to fraud and identity theft on the increase and for the protection of the public, vital records will not be published in the Town Report.

14- Births

18-Marriages

19- Deaths

Vault update: We have finally got the humidity under control. After much testing and discussions, it was best decided that a de-humidifier be hard wired into the vault. Since then we have had no issues with humidity. New additional shelving has also been put into place which has allowed us for expansion with our land and vital records. This has also helped us to secure all vital records behind closed doors due to the ACT 46 law that will be taking place this year.

We now have two (2) title search terminals. When title searcher/attorney/real estate agents come into the office they do not need to open a land record book unless they desire to. All of the land records are available on the terminals. This makes it very convenient for them and saves a lot of time.

Tax Map updates were finalized this year. We had many corrections which took a lot of time researching for documentation proving boundary lines and ownership. I was able to assist many tax payers who were able to find the documentation needed to correct the changes. This being said, please verify your acreage to your tax bill. Feel free to stop by, email or call us to verify your acreage if you cannot locate your tax bill.

Town Treasurer responsibilities are to manage the finances of the town and keep an account for the municipality. A Complete Review has been performed for the 2018 financials by Pace & Hawley. This review will be available at the town office and online at <a href="https://www.moretownvt.org">www.moretownvt.org</a>. I am happy to say that we had nothing but positive feedback and to continue doing what we are doing.

Taxes can be paid online again this year at: <a href="https://www.officialpayments.com/">https://www.officialpayments.com/</a>, we had a very large increase in this service this year.

Pre-Town Meeting will be held at the Town Hall this year rather than at the Elementary School. Town meeting (March 05, 2019) will be held at the Moretown Town Hall. Polls will be open from 7 a.m. - 7 p.m. Hope to see you all there. Dog licenses will also be sold during this time. Please bring cash or check (we prefer a check) along with any updated rabies certificate(s) and or spayed/neutered certificate(s).

Spayed/neutered: \$11.00

Non-spayed/non-neutered: \$16.00

#### Online Voter registration:

By using the My Voter Page, a registered voter can:

#### **TOWN CLERK AND TREASURERS ANNUAL REPORT FOR 2018**

- Check registration status;
- View information on upcoming elections;
- Access voter specific elections information, including directions to a polling place and polling hours;
- View a sample ballot;
- Request and track an absentee ballot;
- And much more.

I encourage voters to log into their My Voter Page to learn more.

Registered Voters can log in at: <a href="http://mvp.sec.state.vt.us">http://mvp.sec.state.vt.us</a>
Online registration can be found at: <a href="http://olvr.sec.state.vt.us">http://olvr.sec.state.vt.us</a>

Beginning January 1, 2017, eligible persons may register to vote on any day up to and including the day of the election.

2018 was a very busy year with elections. We had Town Meeting in March, State Primary in August and the General Election in November. Voter turnout for the General Election was amazing. 64% of the registered voters voted. It was very nice to see all the familiar faces as well as many new ones.

Myself and the surrounding town clerk's associated with Harwood Union Unified School District have asked the school board to consider closing school every other year during a General Election due to the safety of the children, which is very important to myself and others. We have yet to receive an answer. Holding the General Election in the school is very important to the election process due to the high number of voter turnout.

I would like to thank Rob Roberts and Gerry Maynard for all their dedication and time throughout the years serving as a Justice of the Peace. Your services will be deeply missed but please know it was much appreciated.

We look forward to another busy and productive 2019. Please feel free to stop by for a visit/tour or call if we can be of any assistance. Thank you for your continued support.

Cherilyn Brown

Town Clerk & Treasurer

townclerk@moretownvt.net

P: 802-882-8218

F: 802-329-2221

79 School Street, Moretown, Vermont 05660

## FINANCIAL REVIEW COMMITTEE

The Select Board established the Financial Review Committee in July 2018 to advise the Board on financial matters of the Town. The Committee presently has six members including two Select Board members, three Town residents and the Treasurer. The Committee welcomes additional members; please contact the Town Clerk.

The primary goals and objectives of the Committee are:

- Review, understand, clarify and recommend best financial practices.
- Improve and stream line the budgeting process.
- Recommend the best use of Town revenue
- Explore and recommend best alternatives for Saving Fund investment returns.
- Review and update the Investment Policy and the Capital Budget.

The Committee has, as its first action, recommended to the Select Board the reallocation of cash balances (approx. \$500K) in the Saving Reserve Fund from money market accounts to a short term 9-month CD. This was approved and implemented by the Select Board and will enhance town revenue.

The Committee looks forward to working with the Town in the future.

## LIBRARY HIGHLIGHTS

2018 brought another year of working towards our mission to be a hub for the community by providing robust programming, services and a diverse collection of materials. Aside from adding over 300 items to our collection, we embarked upon a series of surveys and focus group meetings to ask both what the needs are for the community and how the library can help meet them.

In terms of numbers for the year, just over 4,000 books, audiobooks and DVD's were circulated from our physical collection of 6,280 titles which was an increase from the previous year. We also saw an increase in the number of registered borrowers despite removing nearly 145 inactive accounts from our system. We enjoyed 2,017 visits from adults and children alike as they checked out books, asked reference questions or used the computers. In 2018, our ECHO pass had the greatest number of checkouts, followed by Celeste Ng's book "Little Fires Everywhere" and "The Tea Girl of Hummingbird Lane" by Lisa See rounding out the top three. Most exciting was an attendance of 924 of you at our 59 programs, which ranged from Bullet Journaling, Dungeons & Dragons and the ever popular Moretown Open Mic, to collaborating as MRV Libraries and presenting events on racism, fake news and our summer reading program Libraries Rock.

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#### LIBRARY HIGHLIGHTS CONTINUED

After four months of interviews, an online survey and focus group meetings, we have been reflecting on all of the feedback gathered about our community. We learned that Moretowners love the rural character, central location, recreational land and the neighbors of our town. Some challenges for the community highlighted include the broad geography, small economic base, sharing everything that is going on in town, and a lack of involvement in the community beyond the school and Town Meeting. The most shared goal was a desire for more opportunities for connection through events and a place to gather, followed by preserving our rural character and maintaining and creating a thriving community that's happy, healthy and economically satisfied.

When asked how the library could help our community reach these goals, participants noted that



providing programming and events that bring together all ages and stages was important. Another common idea mentioned was the library becoming a place to gather informally if it was in a bigger space, and also to have the library act as an information hub for all that is happening in town. These insights and the guidance we receive during two community design nights in February at the Town Hall will inform the plan and budget we present during Town Meeting as well as future strategic planning for the library happening in 2019.

A big thank you to the following volunteers who helped keep our library up and running this year: Tom Allen, Pam Barnes, Carol Chamberlin, Kelly Collar, Rachel Corey, Chris Costello, Kristin Geoghegan, and Chris Madsen. Along with staffing our circulation desk, leading programs, and meeting monthly this year to lend guidance to the big picture, our Trustees have been integral to the library's success and we appreciate Elizabeth Burt, Jennifer Hill, Michelle Saffran, Karen Sharpwolf and Jamie Wimble. The Friends of the Library provided critical financial support and fundraising so we also thank Jane Dimotsis, Craig Eilers, Mary Flemming, Andrew McClymont, Kelly O'Hearn, and Susan Werntgen. Last but not least, we are grateful for community support whether from direct patronage, participation in programming, donations or tax dollars. We are privileged to provide materials, services and programs to meet the community's needs.

See you at the Library! Cory Stephenson Library Director

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#### **ZONING REPORT**

29 total permit applications27 total permits issued (2 denied)

- 6 Single-Family Residences (including accessory structures)
- 12 Accessory Structures (such as garage, porch, deck)
- 3 Subdivisions (includes lot-line adjustments)
- 3 Accessory Dwellings
- 1 Setback Waivers
- 2 Change in Use
- 2 Other (Conditional Use)

Zoning permit forms and applications can be viewed and downloaded at: <a href="http://www.moretownvt.org/laws-and-ordinances/permits-licenses/">http://www.moretownvt.org/laws-and-ordinances/permits-licenses/</a>. The permitting fee schedule has been updated and can be viewed at: <a href="http://www.moretownvt.org/wp-content/uploads/2015/09/revised-Fee-Schedule-January-2014.pdf">http://www.moretownvt.org/wp-content/uploads/2015/09/revised-Fee-Schedule-January-2014.pdf</a>. The Zoning Administrator worked with the Moretown Planning Commission to revise the zoning regulations in 2016. New or revised regulations included stormwater and erosion control measures, special events, setback waivers, and increased setbacks for streams and wetlands. Subdivision regulations have also been approved by the Selectboard and will be voted upon by residents on Town Meeting Day 2019.

Contact information for Moretown Zoning Administrator/E-911 Coordinator/Dep. THO:

John Weir <a href="mailto:zoning@moretownvt.net">zoning@moretownvt.net</a> (802) 882-8237

#### **CEMETERY REPORT**

Mountain View Cemetery mapping is being finalized by the commissioners. There were three burials, one lot sold, and four new stones erected at Mountain View.

Dead trees were removed around the perimeter and fence repaired at Mountain View.

One stone in the Village Cemetery was repaired.

Research was done for several families.

New flags were placed at Veteran's stones in each of the seven Moretown Cemeteries with the kind donation from Waterbury Post 59 of the American Legion.

It has been noted that many cemetery deeds are not recorded with the Town Clerk. This is an important step to make when purchasing a lot and we urge those who have a lot at Mountain View to check and see if your lot is properly recorded. If you are uncertain, please e-mail <a href="MMurphy917@aol.com">MMurphy917@aol.com</a>. If you don't have access to email, please call 802-496-2901.

We thank Eric Howes for his great attention to our cemeteries and keeping everything looking neat and well maintained.

Respectfully Submitted,

John Fulton, Mark Austin and Mary Murphy-Blake

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