

**Moretown Memorial Library  
Board of Director's Meeting  
May 10, 2012**

**Present:** Sarah Nussbaum, Evelyn Goss, Karen Sharpwolf, Lisa Samsom

Meeting convened at 6:10 p.m.

**Treasurer's Report.** No activity in Trustee's account. There is about \$200. That is all that is left that is not in the Town's account. Evelyn moved the report, KS second. Passed.

**Secretary's Report from March 8, 2012.** Evelyn moved, Sarah second. Passed

**Librarian's Report.**

- Tech Tuesdays: People loved it, there were 31 participants. Three sessions.
- Lisa has trained all the staff on KOHA it is a shared online catalog, it allows users to look online to find out what we have. It automates logistics and prints reports (ie what is overdue). 447 books have been entered. She needs to train an additional volunteer.
- We have a large juvenile section.
- Mad River Libraries. Our Long Range Plan. Lisa has been meeting with Waitsfield and Warren. Have been talking about coming up with a strategic plan, and this will serve as the Moretown Strategic Plan. Dept. of Libraries knows this, they are not going to expect anything from us until January. In the fall we will need a committee to assign community members and a trustee to come up with the strategic plan. Moretown is benefitting from this partnership.
- Lisa was interviewed for a video on the VT Dept of Libraries website. IT is PR for Moretown. It is called Irene: After the Storm and can be found at <http://www.youtube.com/watch?v=ZysocH7A5V8&feature=youtu.be> It shows how Lisa used social media to keep the town informed of what was happening daily.
- Interlibrary loans to other libraries. Dept. gives us money to pay for this
- Historical Society: Denise Gabaree and Sandy Reagan and Lisa went upstairs and went through stuff and decided what neither organization wanted. Some needs to be thrown away, some can be sold. Tom Martin took the trash on Green Up Day. What is left is what we could sell or use.
- Website: Lisa worked on the website a lot. Added a sidebar with lots of very useful links. Databases, classes available, audiobook link. Will add more policy links.
- Highlights of Treasurer's Report. We are at 33% expended, so we are on top of things. Lisa hopes to dip into our donations.

- Training: Lisa has been getting her training and is hoping to finish this year. See Librarian's report about specific courses.
- VT Strong Disaster Preparedness. We have no emergency planning or first aid at the library. Need to have complete list of contacts, safety gear, important documents are in a safe place so they can be grabbed immediately. Most of our things are on Google Docs. Lisa wants to have a basic emergency plan. Perhaps the Fire Dept could help with plans for us. Board approved spending money on a first aid kit.

Librarian's Report passed unanimously.

**Old Business.** Town Plan: Via email, Tom suggested that we get rid of the 1927 piece. Board will discuss the Town Plan at a future meeting. Tom began drafting ideas. We need more clarification before continuing. Sarah will email Tom about this.

**Meeting Adjourned at 7:11.**

**Next meeting is July 12.**

- Karen will add in the website name before submitting to the Town and website.
- Lisa still needs to train one person in KOHA.
- Change language to "we have a large juvenile section."