

NOT APPROVED

Moretown Memorial Library

January 17, 2019 7:00 - 8:30 p.m.

In attendance: Michelle Saffran, Cory Stephenson, Jamie Wimble, Jennifer Hill, Elizabeth Burt, Karen Sharpwolf

7:07 Call to Order by Jamie

7:08 Reading

7:09 Public Comment

7:10 Secretary's Report ([approve minutes from November](#))

- Highlights: Cory shared information from the Black River Design consultation, Community Engagement is ready to move to take the stand that the move is a good idea for the community based on their input
- Moved to approve and accepted

7:11 Treasurer's Report

- Under 96% under budget
- Roll over the 4% = \$1300
- The town budget is expected to be finalized next week on Tuesday. Here is the [library budget](#).
- Moved to approve and accepted

7:20 Librarian's Report

- Feb 2nd come to the Read&Play to see the new furniture that GMVS is making and donating!
- April 11th - the trustee training will be at the Warren Library and we want to go and then decide if we want to reschedule our regular meeting when we get closer
- Do we want to renew the Geek Squad for 2019 - wait until we need it
- Do we want to renew JLG - yes for collection development and Jen and Cory can look at the categories and see if they need tweaking

- Town Report - how much of an advocacy position to take? Right now it is: Mission, stats, from Valley Reporter article, thank you for the volunteers, trustees and friends. The audience is the entire town. We looked it over and it looks good!

November/December 2018 Library Report submitted by Cory Stephenson

	Circ	Computers	Reference	ListenUp	Gale	2018 Total	<i>2017</i>
November	374	0	31	40	124	569	479
December	288	4	42	52	0	386	524

*Circ-all materials checked out from the library. Reference-all reference questions, calls, emails handled at the library, ListenUp-online audio and ebook checkouts. Gale- online database sessions.

VISITS	Adults	Children	2018 Total	<i>2016</i>
November	104	28	132	173
December	111	34	145	160

Programs:

- Storytime on hiatus, working to get “Read and Play” at Town Hall on Fridays going starting 1/25. Will be from 10:30, with library open after that 12-3 or 12:30-3:30
 - GMVS students in partnership with Sculpture School will be building us some furniture for it that should be ready by 1/23. Generously gifting it, so no cost to us.
- Total of 7 programs in this reporting period, with participation of 65 not including Open Mic Nights
- “Mrs. Claus” a rousing success with 13 adults and 13 children, fun was had by all!
- Spring Programming
 - Open Mic Nights run through February this year.
 - Have appreciated the themes and extra effort for holiday one by Michelle.
 - Program on Solar energy from Green Mountain Solar Thursday Feb 7th.
 - Forest Bathing series kicking off with “Discover your Tree Traits” 1/27 in Town Forest. Followed by revisiting “To Build a Fire” 3/1 and a Signs of Spring one in April/May
 - Collaborating with MRV Libraries, Capstone Community, Big Pic, and MRV community fund to host a screening of “Hungry Heart” with Matt Whalen from VT Dept. of Health there to help facilitate a discussion of opioid crisis and how it is manifesting in our community.

- Continuing with Dungeons and Dragons once a month (on Saturdays until end of ski season), using Town Hall works well.
- Hosting author Daphne Kalmar in conjunction with school on 3/10. She wrote "A Stitch in Time" a middle grade novel.
- Also partnering with MRV libraries to bring VHC discussion series Feb-May. "A Hard Look at America'. We are hosting 3/21 discussion of *All the President's Men* by Woodward/Bernstein.
- In talks to do a Mindful Aging series as MRV Libraries from March-June

Other:

- Will be working to complete Annual Report for state next week so will have year end stats then.
- Received extension on report due to Town until 1/18 so can include some of those stats.
- Community engagement work is in full swing and will inform our presentation at Town Meeting hopefully.
- Attending day long training on collection development 1/18 as part of my CPL professional development.
- Potential tri-town board training with Lara from the state on evening of 4/11. If interested can confirm with Marie.

7:43 Community Engagement Sub-Committee report

- Here are [the notes](#) from the last meeting
- Town Meeting presentation (Pre Town and Town Meeting) time 5-10 minutes including showing the drawings, explaining the reasoning, cost and then Q&A.
 - Outline and division of labor - with a finished powerpoint we can meet February 21st PRE-TOWN Monday March 4th
 - Karen
 - Jen
 - Elizabeth
 - Jamie
 - TOWN Tuesday March 5th
 - Karen
 - Jen
 - Elizabeth
 - Michelle
- Identified people in the community - to gather video about why we should move to the town hall

- Design times: Friday Feb 8 5:00 - 6:30 and then soup and Sunday Feb 10 from 3 - 5. Around the world cafe with ideas to discuss at different tables and report out on their original topic. Printed floor plans of the town hall and people and sketch what they would like to see. Black River Design is working on a report and Cory will follow up with a request for a drawing. There are some apps that you can take a picture and then you can draw on it. Elizabeth will make the postcard to invite folks to Design Night.
- Lara recommended constant re-engaging with the town: Jamie at the store and Jen at the school. We can also put up flyers around town and Michelle can make them (once every 10 days). It would be great to also have this at Town Meeting for folks to look at.
- [Survey Results](#) to share out - Cory is sending out information from there - highlight the top 5 that we think should be shared out
- Lara (from Department of Libraries) we could partner and fundraise with the Historical Society for them to purchase the current building - Cory reached out and connected with a Society member and it is worthwhile to keep the communication going.
- Questions we should be prepared for:
 - What will we do with funds of building sale
 - Town Hall usage

8:16 Matters Arising

- Library Assistant - in the meantime until March
 - Tuesdays 4 - 7 split by Jen, Michelle, Elizabeth starting Feb 5
 - Check in with Cory about Thursdays and possible need for coverage
 - Cory will post on Front Porch Forum for need of volunteer
- Elizabeth will clean until March
- Librarian evaluation - Karen did it in 2017. Let's think about doing this in 2019.

8:25 2019 Goal Setting

- Tabled till March
- Moved and approved

8:31 Adjourn

NEXT MEETINGS

Friday Feb 8 5:00 - 6:30 Design Night and then soup

Sunday Feb 10 3:00 - 5:00 Design Night

Sunday Feb 10 5:00 - 6:00 work on the presentation

Feb 21st to prepare for Town Meeting