

Town of Moretown
Office of the Select Board

Draft – Notice of unapproved minutes of the 2/13/12 selectboard meeting to review bids received for engineering services for the bridge #41 replacement project; and any other business that came before the board

Board members present were: Stephanie Venema, Tom Martin, Reed Korrow, Clark Amadon. John Hoogenboom was absent tonight.

Guests present were: Dan Thomas-VTrans Consultant, Jonathan Siegel, Cheryl Brown as assistant to the board

Dan provided a written overview of the bridge engineering proposals that were opened earlier today. Bids were as follows: Hoyle, Tanner & Associates, Inc. - \$108,501; Dufresne Group Consulting Engineers - \$74,000; and DuBois & King, Inc. - \$41,600.

After being opened this afternoon, the quotes were scrutinized by a group comprised of Dan Thomas, Steve Gladczuk (from the Central Vermont Regional Planning Commission – Transportation), John Hoogenboom and Stephanie Venema. The main variation seemed to be the number of hours each firm intended to spend on the project. Dan's comments were that Hoyle & Tanner overestimated the hours; Dufresne estimated a lot of hours in the later stages of design; and DuBois & King has a lot of hours in the earlier stages, so he expects their preliminary plans to be more refined, which should lessen major changes during the final design. Dan also thinks after reviewing all of the proposals that DuBois & King looked at the request for proposal the most carefully.

Dan's recommendation was to choose the bid of DuBois & King.

Stephanie said Steve Gladczuk thinks DuBois & King will do a good job. She thinks DuBois & King knows the Mad River very well as they did the Waitsfield bridge, they did a good job for Moretown on phase two of the River Road project in 2006, and more recently on the village sidewalk study. She can't imagine them not doing a good job on this project.

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Stephanie moved; seconded by Reed, to accept the bid of DuBois & King, Inc. for \$41,600, to provide engineering services as specified in the request for proposal, relating to the replacement of bridge #41.

Discussion: John called earlier and said he couldn't make tonight's meeting, but his choice would be to hire DuBois & King. Vote: All were in favor.

Cheryl will contact Evan Detrick and let him know DuBois & King got the bid, and ask that they have a contract ready for the board to sign on February 20th. The board would also like it if Evan could come to the 2/20 selectboard meeting.

Letters will be sent to the three companies that submitted proposals, letting them know the outcome of the bid.

Other business:

Warrant #'s 9 and 10 – were approved.

Town office placement options – Clark provided an outline of site options being talked about by the committee, for a new town office, and a rating system for the criteria (cost, location, size etc.). Clark reported that the committee also intends to look for space suitable to locate the town office temporarily.

Stephanie voiced concerns about the health of the people working in the fire station, and even though they don't want to move again, it might be necessary.

Clark said Tom Badowski/MLI made the offer again of giving the town \$250,000 to remove the requirement for the need to renew the Host Agreement, saying the \$250,000 might make resources available for town office space.

There will be more discussion on this at the 2/20/12 selectboard meeting.

Jonathan thinks the school should be taken out of the equation for possible town office space, and the committee should be restructured.

Stephanie moved; seconded by Reed to adjourn at 6:45. All were in favor.

