

Town of Moretown  
Office of the SELECT BOARD

**Draft** – Notice of unapproved minutes of the 4/9/12 selectboard special meeting for the purpose of meeting with Stuart Grandfield about highway matters, meeting with Peter Bero of DuBois & King about options for replacing bridge #41, and for any other business that came before the board.

Board members present were: Tom Martin, Michelle Beard, Reed Korrow, John Hoogenboom. Clark Amadon was absent tonight.

Guests included: Stuart Grandfield, Duane Howes, Peter Bero, Pat & Scott Sainsbury, Pat & Mark Austin, and Cheryl Brown as assistant to the board

Tom called the meeting to order at 6:00 p.m.

**Highway business:**

**Road work** - Reed explained to Stuart that the purpose of asking him to come tonight included preparing an outline of plans for summers work.

Stuart said he doesn't know how that is possible with the flood work the road crew has to finish this summer. Stuart figures there is three weeks work involved. Stuart mentioned that with years of grading you lose road surface, and over the next 10 years he would like to put 8" of gravel on all class 2 and 3 dirt roads. He estimated it will cost about 1.7 million dollars to do the 36 miles of roads. He said because of gravel costs, the roads have been neglected for many years, now we need to add gravel before we have no roads.

**Garage doors** – Stuart reported that it will cost about \$9,000 to repair the door on the town garage that was damaged. A big part of the cost is to repair the wood that is over the door itself. The insurance will pay for the repair, but Stuart wondered if the board would consider replacing the wood door with a brown overhead door. The cost would be \$2,850 versus \$9,000. The board will keep this in mind if the door needs to be fixed or replaced later.

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**Training** – There is a class being held on May 10<sup>th</sup> by Caitrin Noel regarding streambank work. Reed wants to attend and thinks the road crew should too. Cheryl will get more information from Caitrin. Each road crew member must attend at least one training per year. The board wants Martin trained to use the grader.

**Road Department goals and expectations** – as listed in the 2/20/12 minutes were reviewed and discussed with Stuart. Stuart will meet with Cheryl to prepare a road plan, by month, for work remaining in 2012.

**Road Assessment** – There was discussion that each road, by section, must be assessed for needs/projects for future maintenance planning.

**Saturday/Overtime work** – Stuart said he did grade on a couple of Saturday's because the frozen conditions and snow didn't allow him to do the grading that was needed during the week.

**Radios for new FCC frequency and FCC licensing** - Stuart said the highway department radios are new enough to handle the new frequency changes except for one, but the highway FCC license ran out in 2004 and needs to be renewed asap. Stuart presented a quote from Burlington Communications for one new radio (\$395 plus installation) and for FCC licensing (\$610) and to reprogram the current radios to the new frequency, for \$1,255. The question was asked why the fire department radios couldn't be reprogramed, rather than new ones purchased. The board will ask that questions before they approve new radios be purchased. The quote was approved.

**Tartaglia** – Paul Tartaglia emailed the selectboard requesting that the town install guard rails in two places on the Mountain Road – between Tarts Road and Showacre Road, due to the steepness of the areas and erosion over the years. The board agreed to put this request into the road plan.

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**Lynch Hill Road** – Dave Van Deusen emailed the selectboard requesting ditching/repair be done, and gravel be put down in the bad spots. Reed will work on a Class 4 road plan and report next week.

**New equipment trailer** – Stuart thinks the new equipment trailer will be delivered next week.

**Bridge #41 replacement – Pete Bero from DuBois & King** was in tonight with an estimate for putting the new bridge close to where the old bridge was (about 20' – 40' upstream from the existing bridge). The estimate for this alignment is \$733,000. This option removes the need to build new road, but means a big tree on the other side of the river will need to be removed. Pete feels this is the best option. Patrick Ross from Stream Alterations will not permit any bridge downstream because of the width of the flood plan, so that is not an option. Pete found the maximum span of the bridge can be 130' without incurring extra shipping costs (which could be \$100,000 or more), so options are limited.

Mark Austin mentioned angling the bridge, but that would mean extra shipping costs because it would increase the span of the bridge.

Scott Sainsbury asked about the opening/entrance, the height of the bridge, and about landscaping. The opening will be widened and the new bridge will be about one foot higher than the old bridge, but lower than the temporary bridge is. Reed will address landscaping.

Reed moved; seconded by John, to approve the bridge option presented tonight – dated 09-Aug-12, for \$733,000.

Discussion followed about a better breakdown of the estimate; about leaving as much of the willow tree as possible to help stabilize the riverbank. Scott Sainsbury and Mark Austin both agreed to the plan submitted tonight.

Vote: All were in favor.

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**Reports & Communication, Announcements –**

**Letter from Mark Austin** –was given to the board that he would like read aloud. The letter was addressed to subcontractors hired by Hoover Austin to do flood repair for Mark after Hurricane Irene. The letter notifies all subcontractors that he (Mark) paid Hoover in full and that they should collect any money due them from Hoover.

**Vermont Moving and Storage, Inc** - Quote to move the contents of the temporary town offices from the fire station to the Moretown Landfill offices, for \$3,132. Insurance will pay for the expense. The quote was approved. The tentative moving date is April 20<sup>th</sup>. At least two other companies were contacted by Lise Wexler but did not provide bids.

**PPL denial of request for reimbursement of penalty for late tax payment –**  
A letter was signed that will be sent to PPL denying their request to be refunded \$5,685.78 for penalties incurred when their tax payment was not received on time.

**Tom Gibbs letter of payroll procedures** – Tom Gibbs requested in writing a letter from the selectboard explaining when timesheets and mileage logs are due. The board signed a letter that will be mailed to Tom.

Reed moved; seconded by Michelle, to enter into executive session at 7:35 p.m. to discuss personnel related matters whereby premature public knowledge would clearly place the person involved and the town at a disadvantage. All were in favor.

Reed moved; seconded by Michelle to exit executive session at 7:50 p.m. All were in favor.

**Invoices were reviewed and warrants were approved.**

Reed moved; seconded by Michelle, to adjourn at 8:00 p.m. All were in favor.