

Town of Moretown  
Office of the SELECT BOARD

**Draft** – unapproved minutes of the 3/17/14 selectboard meeting

Board members present were: Tom Martin, Reed Korrow, Rae Washburn, John Hoogenboom, Michelle Beard

Guests included: Martin Cameron, Dan from Clark's Truck Center, Martha Douglass, Lisa Ransom & Scott Baughman, Duane Howes, Dara Torre, and Cheryl Brown as assistant to the board

Tom called the meeting to order at 6:00 p.m.

**Public Comment:**

**Martha Douglass** – thinks the selectboard priorities could include ways to increase the tax base. The board agrees.

**Approval of Minutes:**

**2/18/14** – Michelle moved to approve the minutes of 2/18/14 as written. Reed seconded. All were in favor.

**3/3/14** – John moved to approve the minutes of 3/3/14 as written. Michelle seconded. All were in favor.

**3/10/14** – Michelle moved to approve the minutes of 3/10/14 as written. John seconded. All were in favor.

**Reports & Communication, Announcements –**

**Rename Jacob Road** – Email from Cherilyn on behalf of herself, Mark & Cathy Diego and Gary & Cheryl Brown, all full-time residents on Jacob road, requesting that Jacob Road be renamed Brownsville Road. Over the years there have been numerous miss deliveries because Montpelier also has a Jacob Road.

Tom moved to rename Jacob Road to Brownsville Road. John seconded. All were in favor.

**Draft** – unapproved minutes of the 3/17/14 selectboard meeting

**Waterbury roundabout project** – There will be a public hearing on Thursday, March 20<sup>th</sup> at 6:00 p.m. in the Thatcher Brook Cafeteria to see, hear and learn about several transportation projects planned in Waterbury area this summer that could impact traffic on Route 2 and Route 100 in Moretown.

Michelle will attend to learn more and report at the next meeting.

**Fiscal workshop** – The Planning Commission is hosting a fiscal health workshop on Tuesday, March 18<sup>th</sup>, at 6:30 at the town hall for public input on issues such as: should we encourage more business in Moretown, if so what/where/where not; do the Moretown Zoning Regulations need to be changed; if cell 4 is permitted how do we want to manage the revenue; and if cell 4 isn't built do we want to cut town services in an effort to keep the tax rate stable?

**Washington County Sheriff's Department contract** – The contract with the Washington County Sheriff's Department expires 3/31/14 and will not be renewed at this time. \$1949.39 has been expended to date for their services and \$304 has been received to date for ticket income.

Cheryl will contact Sam Hill and let him know about the board's decision.

**Waitsfield-Moretown paving project** – Vtrans has plans to resurface VT Route 100 in the towns of Waitsfield, Duxbury and Moretown, and wants Moretown to give a nod of approval for the project.

The selectboard does not have a problem with the paving which will take place from the Jct., of Route 100 & 100B by the Maynard Farm and ends about 13 miles later near Cobb Hill Road along Route 100.

**C. O. Davis Fund** - Notification from U.S. Trust that Moretown can expect to receive \$1,797.55 for deposit into the Charles O. Davis Fund.

There was discussion that people should be reminded of this fund. Cheryl will do that via Front Porch Forum. As of 12/31/13 there was about \$79,000 in the Fund.

**Draft** – unapproved minutes of the 3/17/14 selectboard meeting

**2<sup>nd</sup> Constable vacancy** – An email from Dave Van Deusen suggesting that the selectboard talk to Anthony Mazzilli about serving as Second Constable.

Tom will give Anthony a call.

**Town office computer update** – Cheryl reported having met with Mike Ketchel about the need for a new server. Mike said the need is great, but we are not in an emergency situation. We have the specs for the new server from Mike, and will check around to see if the prices he quoted (directly from Dell) are comparable.

**More public comment:**

**Duane Howes** – asked who ordered the road crew to take the grader to plow Hoover Austin’s road.

Rae took that responsibility and now realizes it was a mistake of which he is sorry for. Rae said Hoover showed up at his work in dire straits.

Tom assured everyone that it would not happen again, and that we need to be sure everyone is treated equally.

**Truck bids** - Four bids were received as follows:

<b>Clark’s Truck Center</b> - MSRP	\$219,130		
International truck		Trade-in	-\$ 45,000
		Discount	- <u>109,001</u>
		Net	\$ 65,129

<b>J &amp; B International</b> – MSRP	\$190,016		
Western Star truck		Trade-in	-\$40,000
		Discount	- <u>109,480</u>
		Net	\$ 76,536

<b>Charlebois</b> - MSRP	\$197,887		
Freightliner truck		Trade-in	-\$28,000
		Discount	- <u>82,587</u>
		Net	\$ 87,300

**Draft** – unapproved minutes of the 3/17/14 selectboard meeting

<b>Sheldon Trucks – MSRP</b>	\$228,687		
Mack truck		Trade-in	-\$34,000
		Discount	<u>- 106,187</u>
		Net	\$ 88,500

**Truck Body bids** – Three bids were received as follows:

Viking	\$ 62,940
Tenco	\$ 60,460
HP Fairfield	\$ 65,840

Discussion included:

- Martin’s preference for a truck is a Mack, but he said Clark’s price is hard to ignore. The 2012 Mack truck is dependable and Sheldon’s service is good.
- Over the last couple of years, Martin hasn’t been happy with the quality of service he has received from Clark’s Truck Center.
- The quality of service certainly must be considered when making the determination about what truck to purchase.
- Dan from Clark’s Truck Center spoke about Clark’s commitment to make towns happy again with their service, and they are dedicated to deliver excellent service.
- Martin will look over the bids to be sure all bids are the same truck components/specs and ask dealers what their delivery timeframe would be. He will get back to the board with his findings, probably by the end of this week.

**Highway Department work plans for 2014** – Martin provided an outline of summer’s work and reviewed them with the selectboard. In addition, the board asked Martin to get quotes for hauling sand.

Wade’s last day of work is April 1<sup>st</sup> but he assured Martin he would stay on if needed.

Martin was given a job description for road worker to look over before advertising for a new hire.

**Draft** – unapproved minutes of the 3/17/14 selectboard meeting

**Steve Smith re: administrative help for the fire department** – Dara Torre was contacted earlier this week to see if she had interest in helping out Steve with the paperwork and came in tonight to talk with the board and Steve, but Steve was unable to attend tonight's meeting.

The board thanked Dara for coming in, and went on to explain to her as best they could what Steve needs help with. Such as: organization of incident report information; grant preparation; inventory/condition of fire department equipment.

Dara will contact Steve to talk about what he would like help with.

**Sidewalk project** – Dara and Michelle are working together on the sidewalk grant/project. They do not anticipate that the construction phase of the project will begin until 2015.

Michelle said John Fulton has concerns about 5' sidewalks being placed on Hurdle Road (adjacent to his property), because his property is so close to the road that it would infringe on his privacy. Michelle wondered if there was any benefit to having sidewalks on Hurdle Road. Apparently ADA specifications mandate 5' sidewalks.

Discussion about: having 5' sidewalks would be impossible in the area of bridge in the village; Michelle will measure how many feet it is from the road center line to Fulton's house; and making sure all residents who will be impacted by the project know about the public meetings that will be held. Michelle will also contact VTrans about the possibility of having narrower sidewalks in areas such as the bridge and Fulton's.

**Host Town Agreement for cell 4** – Tom updated the board that the attorney has been asked what language is needed for town plan update that will allow Moretown to have a host agreement, and thereby having the ability to collect tipping fees once the landfill reopens. Discussion included:

- There will be a public forum on 3/31/14 at 6:30 at the Moretown town hall to gather public input as to what the residents would like to see in a host agreement.
- The host agreement is a contract, so the discussion content will be kept general so as not to jeopardize the town's advantage for bargaining.

**Draft** – unapproved minutes of the 3/17/14 selectboard meeting

- The forum topics/discussion will be kept general.
- The board will see if Steve Magill is interested in facilitating the forum.
- Communication between MLI/State/Moretown once cell 4 is open will be crucial.

**More organizational business** – Nothing will change from last year’s guidelines.

- Regular meetings are held on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month. If the 1<sup>st</sup> or 3<sup>rd</sup> Monday falls on a town recognized holiday, the meeting will be on the 1<sup>st</sup> Tuesday following the holiday.
- Public comment period will begin at 6:05 p.m. and end at 6:20 p.m. The chairman reserves the right to extend the period.
- The Chairman will vote during “tie” vote situations.
- Tom Martin and John Hoogenboom will be the authorized warrant signers in the case where no quorum is available.

Tom moved to establish the above criteria as listed. Michelle seconded. All were in favor.

**OLD BUSINESS:**

**Town of Berlin Police Department patrol Jones Brook Road area** – Rae and Reed will meet with the Berlin PD chief about problems with parties and reckless driving in the Jones Brook Road areas of Berlin and Moretown, but in the meantime Reed talked to them briefly about the problem and about patrolling more.

**Revised town hall rental contract** – Michelle has finished revising the town hall contract with Becky and Cherilyn.

Reed moved to accept the revised town hall rental contract as presented by Michelle tonight. John seconded. All were in favor.

**Town hall flood repair status** – Rae met with Craig Ciampi about the town hall repairs. He said there are a few tiles that are still an issue but he thinks it a product problem, not an installation problem, and we should pay Craig. After noting that the board chose the tile, not Craig, they agreed that Craig

**Draft** – unapproved minutes of the 3/17/14 selectboard meeting

should be paid the \$1,116.19 that he is due, and they will pursue with where Craig bought the tile to see if they will give us a credit toward more appropriate flooring.

Rae will also talk with Becky about electrical repairs that need to be done in the kitchen; and about replacing the knob on the front door.

**Vacancies in town offices** – Lister – Rae said Mike Woods may be interested in helping out as a lister but the pay of \$10.43 is pretty low. It was discussed that Deborah Feldman is paid \$15/hr for the lister work. Rae will ask Mike to submit a letter of interest and the board will go from there.

**New Business:**

**3/31/14 Public Forum topics** – There will be a public forum at 6:30 p.m. on March 31<sup>st</sup> to talk about changing from Australian ballot voting on money articles over \$5,000 back to floor voting; about possibly changing Town Meeting to another day when more people could attend; and what people would like to accomplish with a new host agreement when cell 4 opens.

**Mud season rules** – The board wants to get a handle on the mud trucks running during mud season on the Herring Brook/Lynch Hill loop area.

The decision was to post “Local Traffic Only” signage at the base of each road and to let landowners know the reason why, and to post the message on Front Porch Forum as well. Reed will ask Martin to put up the new signage. As far as trucks running during mud season, Martin can continue to use his own judgment where or not to let log trucks run.

Rae told the board that he spoke with Jeff Langmaid at Fountains Forestry about the trucks running during school hours, and about noise by Sargent’s residence.

**Invoices were reviewed and warrant #'s 13 & 14** were approved as submitted.

Several overload permits were signed; a Certificate of Approval for Location of a Salvage Yard for New England Quality Services was approved for 3 years.

Reed moved; seconded by Michelle to adjourn at 9:00 p.m.

