

**Town of Moretown
Office of the SELECT BOARD**

DRAFT – Notice of unapproved minutes of the 11/17/14 Selectboard meeting

Board members present: Tom Martin, John Hoogenboom, Reed Korrow, Rae Washburn, Michelle Beard

Guests included: Martha & Tom Douglass, Rachel Goff, Pat Travers, Cheryl Brown as assistant to the board

Tom called the meeting to order at 6:00 p.m.

Public Comment - There was no one present tonight to offer public comment.

Approval of the 11/3/14 minutes – Michelle moved; seconded by Reed to approve the minutes of 11/3/14 as printed. All were in favor except John as he was absent from the 11/3 meeting so he abstained from voting.

Reports & Communication, Announcements –

Martin Cameron re: lines on the village hill – An email from Martin that he received a quote for \$800 to do pavement markings on the village hill. Martin asked the board if they would like to proceed or wait until the project is finished.

The board wants to wait to do the painting until the project is finished providing that the law doesn't mandate the paint be in place; and for request that Martin to install some type of reflective markers to delineate the edge of the road.

OLD BUSINESS:

Used fire trucks for sale – Tom reported a call from Meriden Nelson. Meriden is against purchasing a fire truck. He said a few years ago monies were spent on repairing the tanker we have now. Meriden also asked for records of the maintenance done on the fire equipment.

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Tom also reported an urgent call from Steve Smith that he went to look at two used tanker fire trucks East Montpelier is selling and he wanted a check cut right away for a down payment to purchase them both.

Cheryl said Steve called her earlier this week saying that he is no longer interested in the used trucks because they won't fit their department needs. He plans to move forward with the article for a new truck.

Cheryl will email Dara and Steve for a status on the grant application.

Library association with the town – An email from Meg Allison saying that the Library Trustee's feel it is prudent to call the Moretown Memorial Library a municipal library.

The Trustee's will be asked to provide an article for Town Meeting.

Cemetery Budget – The question was brought up by a Moretown resident why they needed to pay a burial fee when in fact the cemeteries are maintained via tax dollars.

Cheryl will get more information about what the burial fee is in other towns and what the fee is used for.

New town office project impacted by HMGP Buy-out grant deed restrictions – The next step in the FEMA buy-out process for the old town office is to execute deeds to transfer the property to FEMA. After reviewing the deed restriction language it was found that by following through with the buy-out the new town office could not be built on its proposed location. It was the decision of the board tonight to decline the \$15K offer from FEMA for the buy-out altogether.

Tom moved; seconded by John to decline the \$14,783.31 offer from FEMA (75% of the \$19,711.08 final settlement offer) under the Hazard Mitigation Grant Program Buy-out. All were in favor. A letter notifying FEMA will be signed later tonight. Monies reimbursed the town for the asbestos removal will be returned to FEMA, but the asbestos removal had to be done anyway.

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Pat Travers – engineering design services bid selection –

Pat gave an overview of the sidewalk project to this point and explained that the scope of work provided by each of the four bidders was reviewed by a 4-member committee and the State and scored individually. Scores were then discussed and tallied at a meeting last week. Three of the four bidders scored within 2 points of each other. The scores were then documented and ranked. Bids were opened.

The bids and scores for engineering services were as follows:

	<u>Bid</u>	<u>Score</u>
Lamoureux & Dickinson	\$32,805	369
Dufresne Group	\$33,500	371
DuBois & King	\$47,300	369
Holden Transportation Eng.	\$24,311	311

After carefully reviewing the bids, the recommendation to the Selectboard will be that Lamoureux & Dickenson be awarded the contract for engineering design services for the sidewalk project.

Tom moved based on Pat Travers recommendation to award the contract to Lamoureux & Dickenson for a price not to exceed \$32,805. John seconded. All were in favor.

Project completion is scheduled for the summer of 2016. The grant is effective until December of 2017.

New town office project status – Request for Proposals for a project manager to oversee the new town office project are being written up by Henry Erickson.

Moretown Mountain Road project – Reimbursement request for \$177,937 was submitted earlier today, along with a request that the State increase the grant to the maximum allowed of \$175,000.

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Undercoating the new dump truck – Reed will contact Martin about getting quotes for getting the new dump truck undercoated. Tom Douglass gave a few suggestions of who might undercoat large trucks.

Blodgett litigation – Because of the pending settlement between Blodgett and the Town, the board found it necessary for the discussion regarding settlement stipulation to be in executive session.

Tom moved; seconded by Michelle to enter into executive session at 6:50 p.m. to discuss civil actions pending with Calvin Blodgett. All were in favor.

Tom moved; seconded by John to move out of executive session at 7:00 p.m. All were in favor. There was no action taken.

New Business:

2015 town budget – The board received a report of expenditures to date. At the next meeting work will begin preparing the town budget.

Review invoices/warrants:

A/P warrant # 59 – check # 16490 – 16535

Payroll warrant # 60 – check # 16486 – 16489

e-check # 1787 – 1798

Check number were verifies as being consecutive with the previous warrants.

Documents approved tonight:

Transfer from tax anticipation loan \$104,000 to the general fund

Contract with Lamoureux & Dickinson for \$32,805

Request for \$1,788.37 reimbursement from the sidewalk grant

CAI contract to update the town tax maps

Meeting adjourned at 7:30 p.m.

Respectfully submitted,
Cheryl Brown, Town Administrator