

Town of Moretown  
Office of the SELECTBOARD

**Draft** – Notice of unapproved minutes of the 4/11/16 special meeting held for the purpose of finalizing the 2016 pay scale and meeting with town staff about their raises/benefits.

Board members present: Jason Aronowitz, Rae Washburn, John Hoogenboom, Michelle Beard, Tom Martin

Guests included: Elizabeth Burt, Cherilyn Brown, JB Weir, Cheryl Brown

Tom called the meeting to order at 6:08 and called for executive session for final preparations for the evaluations of the town staff. John seconded. All were in favor.

Tom moved out of executive session at 6:22; Michelle seconded. All were in favor.

6:22: - Library employee pay – Elizabeth Burt met with the Selectboard privately on behalf of the library workers.

6:30: - Town Clerk & Treasurer pay – Cherilyn met with the Selectboard privately.

6:45: - Zoning Administrator; E911 Coordinator; Website Administrator – JB met with the Selectboard privately.

7:00: - Town Administrator – Cheryl met with the Selectboard privately.

Rae moved to enter into executive session at 7:10 pm to continue employee evaluation discussion; Tom seconded. All were in favor.

Tom moved out of executive session at 7:15; Michelle seconded. All were in favor.

Result: Tom moved to accept the proposed increases to salaries as outlined per Michelle's spreadsheet presented tonight. All salary increases will be retroactive from January 1<sup>st</sup>, except the library director. Retro hours will be based on the number of hours employees were scheduled to work prior to tonight's changes. John seconded.

Discussion: Vision and dental insurance premiums will now be paid by the town for employees. Any dependent on the vision and/or dental insurance must be paid for by the employee.

The personnel policy will be changed to include domestic partners as dependents for insurance purposes. Vote: All were in favor.

Cherilyn will prepare a special warrant for the retro pay.