

**Town of Moretown  
Office of the Selectboard**

**Draft** – Notice of unapproved minutes of the 4/3/17 Selectboard meeting

Board present: Tom Martin, Rae Washburn, Jason Aronowitz, John Hoogenboom  
Guests present: Jonathan Siegel, Martin Cameron, and Cheryl Brown took the minutes

Tom called the meeting to order at 6:00 pm.

**General Public Comment:** none at this time

**Approval of the 3/20/17 meeting minutes:** Rae moved to approve the minutes of 3/20/17 as written; John seconded. Tom, John, Rae in favor. Jason abstained from voting as he was absent for the 3/20/17 meeting.

**Reports & Communication, Announcements:**

**Hazard Mitigation Plan (HMP)** – Moretown’s HMP from 2012 is up for renewal, and adoption by FEMA in 2018. A grant can be applied for to help the Planning Commission work with CVRPC to re-write the HMP. The town’s match would be \$3,000, which would be part of the 2018 PC budget. Any in-kind services would count toward the match.

Tom moved; John seconded to move forward with a planning grant application to help pay for the Planning Commission costs to re-write the Hazard Mitigation Grant. All were in favor.

**Town hall rental fee waiver request** – Request for waiver of rental fees were received from CVRPC for a public information event on 4/14/17, for review of the flood study inundation data with the community; and from Global Campuses Foundation (local affiliation of Upper Valley Services in Moretown), to facilitate a play with adults with developmental disabilities, on 6/2/17. Both requests for waiver of fees were approved.

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**Leahy Center Environmental Summit 3/24/17 and 3/25/17** – John attended the summit. He will report at the next meeting.

**FEMA threshold** – Jason reported that there are discussions about FEMA changing the threshold for disasters / percentage reimbursed to towns.

**Floor voting vs. Australian ballot voting** – Jonathan would like to see floor voting. He said Australian ballot voting is great for officers, but there is no debate from to form a decision on topics when Australian ballot is used.

**DRB vacancy** – Both Greg Nagurny and Paula Woods, currently alternates on the DRB, have already submitted letters requesting appointment to the DRB as a member. The vacancy will remain open for any additional interested parties to request appointment until 5/15/17.

**Library opening for Asst. Librarian** – Pat Yoder has resigned as Assistant Librarian. The Trustees are in the process of interviewing her replacement, and will make a recommendation to the Board for hire when the right person is found.

**2012 dump truck accident** – There was an accident with the 2012 dump truck on Interstate I-89, when a right front tire blew out. The tire that failed was put on the truck new last fall. It was not a recap. Martin estimates about \$1500 damage to the truck plus towing charges to Sheldon Trucks.

**Howland Brown** – emailed the Selectboard asking for the courtesy of removing snow from people’s driveways when the sidewalks are plowed.

**New dump truck and dump body bids** –

**Truck** - Martin came in with quotes for dump trucks from four different vendors, and bids for dump bodies. After review and discussion, the bids were narrowed down to purchasing an International 7600 dump truck from Clark’s International.

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Discussion followed on whether or not Clark's would lower the price for an as-built truck in stock (now \$73,500), or order a truck for over four thousand less (\$69,000 with add-ons). The benefit to getting the as-built truck would be having the new truck in June versus late fall (October) if one is ordered. Also getting the as-built truck makes it less of a chance of having a big breakdown on the 2007 truck being traded in. John will call Russ Clark and see if they will split the difference and lower the as-built truck to \$70,970.

Tom moved to have John talk with Russ Clark to see if we can split the difference on the as-built truck, and buy it for \$70,970. Rae seconded.

Discussion: John will also price what an extended warranty on the new truck would cost. Trade in price for the 2007 at Clark's would be \$45,000 for either truck bought.

Vote: All were in favor. John will get back to the Board and Martin after his discussion with Russ.

**Dump body** – Tom moved to purchase a Viking plow/body with additional wing arms and shoes. Jason seconded. All were in favor.

**Tires** – Rae moved to purchase additional tires and rims for the new truck, for the price of \$6,500. John seconded. All were in favor.

**Greg Nagurney** – Greg was invited to come in because he sent a letter of interest in being Moretown's Agent to Prosecute and Defend Suits. Ron Shems also submitted a letter of interest in being appointed to same.

Discussion followed about having both Ron and Greg as Agents for the town. John moved to appoint Greg Nagurney as Agent to Prosecute and Defend Suits, and Ron Shems as the Alternate. All were in favor.

## **OLD BUSINESS –**

**Grow Act 250 status** – Tom will talk with Richard Saudek and get a clear picture why we haven't heard what's happening at Act 250 and at the business.

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**Sidewalk project** – We’ve had word from the State, that the project drawings meet the requirements for work in the state right-of-way. We do need to supply the State with a town permit for the project, before the 1111 permit is issued.

There is an issue that has come up with the parking lot project, whereby revisions need to be made to the 100B catch basin(s) in the sidewalk project area. Hydraulics study addressing stormwater remediation done for the parking lot project, show at least one catch basin on Route 100B is inadequate. Hopefully our project manager Pat Travers, with the help of Brad Washburn at Green Mountain Engineering, can work things out with the State quickly to get drainage changed to the adequate size.

**Stefan Pratt** – requested to be added to the road department as a fourth person. The question is if a fourth person is needed. The decision is that it will take about 20 hrs./wk. to mow the town fields and do the lawn maintenance, which Stefan agreed to do if needed. Martin also plans to use Stefan 40 hours one week to mow the road sides. Other than that, there isn’t much work for Stefan.

Discussion followed about Stefan working an average of 29 hrs./wk. in the winter plowing and 20 hrs./wk. in the summer mowing, triggering the 24 hr./wk. average per year mandating retirement be paid by the town. Also discussed was the labor costs to mow, versus contracting out the mowing of the fields/lawns. The town used to contract out the mowing. It was decided to put together a bid document for doing the mowing and see what the bids come in at.

**Moretown’s Representative on the Mad River Valley Recreation District** – Rebecca Busker requested to be considered Moretown’s representative on the Mad River Valley Recreation Board (MRVRB).

After discussion that it makes sense to have someone from our recreation committee on the MRVRD, Tom provided that he had already spoken with Michelle Beard about being Moretown’s Rep. if the board so chooses.

John moved to appoint Michelle Beard as Moretown’s Representative on the MRVRD Board; Tom seconded. All were in favor.

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**New Business:**

**Pay Scale and Benefits for 2017** – The pay scale remains as was established and budgeted as of 1/1/17.

**Section 17: Eligibility of Benefits** – remain the same except for the clarification that part-time employees who are regularly scheduled to work between 17 ½ - 30 hours per week, may receive health insurance through the town’s provider, ***at their own cost.***

**Section 18: Holiday Leave; Section 19: Vacation Leave; and Section 20: Sick/Personal/Bereavement Leave** – remain the same as in 2016. The personnel policy may be found on the [moretownvt.org](http://moretownvt.org) website in its entirety.

Tom moved to accept the Payscale and Benefits for 2017 as defined tonight, and as in the Personnel Policy amended tonight. John seconded. All were in favor.

**Approval of documents:**

Several overload permits were signed as approved.

A requisition for reimbursement of sidewalk expenses was approved.

**Warrants approved:**

#17014 – ck #18645

#17015 – eck # 2415-2424

#17016 – ck # 18646-18663

Warrant numbers and check numbers were verified as being consecutive with the last warrant(s).

Tom moved; seconded by John to adjourn at 8:15 pm. All were in favor.