

**Town of Moretown
Selectboard Minutes
4/15/2019**

Board Members present: Tom Martin (arrived at 6:18pm), Rae Washburn, Callie Streeter, John Hoogenboom

Board Members not present: Jason Aronowitz

Guest present: Catrina Brackett, Cheryl Brown, Katie Martin, Cherilyn Brown, Sasha Ellwell Badore, Martin Cameron, Ray Munn, Library trustees: Karen Sharpwolf, Jamie Wimble, Cory Stephenson, Jennifer Hill

Meeting was called to order at 6:08 pm by John

Public Comment: Ray Munn asked if anything was being done with the Town Forest as far as land management and logging. John said him and Cheryl would have to look into the plan.

Reports and Communications- A call was received from Kathryn Friedland, South hill resident. Stating she was having the same problem of the water from the road culvert running onto her land. Cheryl spoke to Martin who said he is aware and may get to it later this summer.

An email from Martin was received with an estimate of the work to be done on the parking lot at the Town Clerk/School. His original rough estimate was \$10,000, his now worst-case scenario is \$11,158. Martin main concern is the eaves of the Methodist church draining on to the dirt lot. He feels if they can get the slope right for it to drain on to the church lawn it should be ok.

An email from Leo Corbeil was received concerning Hearing Brook road having a culvert at the end showing. Martin will investigate it. The Board also questioned if Leo had retained the proper permit for living in his house year-round. Cheryl will look into it.

Cherilyn Brown and Sasha Ellwell Badore re TA position- Tom stated the board had not yet made a decision about the actual TA position but would like to try to use the employees the Town already has on a trial basis to complete the tasks. The tasks would not be added into the duties they already had but rather they would be given a second position. Sasha would possibly move from 23 hours a week to 40. Giving her the opportunity to access Town benefits. Tom state they would like to do a trial run for the remainder of the year after Cheryl leaves. No decisions were made.

Library- The trustees and Cory were present to discuss the possible move to Town Hall. They first spoke about storing the PA system that was donated at the Town Hall. Catrina suggested the top of the stairs. They also asked about the possibility of having a credit card to use so Cory didn't have to keep have to use hers and be reimbursed. Cheryl said every auditor that had audited for the town highly suggested not using one but would look into anything had changed. Also the possibility of a pre paid charge card was discussed.

The possible move to the Town Hall was discussed. The trustees and the Library felt it was time to expand the discussion by creating a committee including members from all the interested parties to discuss the options. Callie felt the basement would be better for the library because it could have a cozier feel with renovations. The concern for flood was discussed and Cheryl stated anything down there would be covered by insurance.

Sand Bids: Sealed bids received as followed-

Adam Stone Trucking \$4.99/yard

Newton Construction \$4.90/yard

Shane Elwell \$6.40/yard

Rae pointed out Newton was also part of Dubois, and recused himself from the decision.

MOTION: Tom made a motion to hire Newton Construction to haul sand at \$4.90 a yard, seconded by Callie. All agreed, but Rae abstained from voting.

Truck Bids- Negotiating was still happening. Tom was handling it.

Brownsville Rd: Cathy Diego was present to ask for help with getting a load of stone to the bottom of Brownsville rd. The Board agreed to do the trucking if she paid for the stone.

Catrina Brackett re TA position: Katrina notified the Board on Monday the 8th she had taken a new job but wished to remain on as Selectboard secretary as appointed at a stipend of \$125.00 a meeting. She would attend the meetings and compose the minutes. Katrina asked that she was still emailed any correspondence to stay current with matters before the Board, as to better compose minutes. **MOTION:** John made a motion to retain Katrina as Selectboard Secretary at a stipend of \$125/per meeting, seconded by Rae, all agreed.

Catrina also would like to retain the position of Town Hall Manager for a stipend of \$1500/year based on being aid semi annually of \$750. **MOTION:** John made a motion to pay Katrina \$1500/year, \$750 twice a year to remain the Town Hall Manager, Callie seconded, all agreed. Katrina also stated if the Town hired another person for the auditor position she would gladly continue that as well, but plans to work on the Town Report this year.

Town Hall Painting: Tom showed the Hall to a painter who verbally quoted \$9000 for 2 coats all around, plus everything on the original RFP, but for the Town to buy the supplies which Tom got an estimate for \$600-\$700. He will have him give us a written quote.

Minutes- MOTION: John made a motion to approve the 4/1/19 Selectboard meeting minutes. Callie seconded. All agreed.

Next Meeting dates- May 4th and May 20th.

Review Documents for Approval: Agreement with Duxbury for fire services, Local emergency operations plan, Warranty deed of easement for Howland Brown and Beki Auclair

Overload permits for the following:

Joseph Bissonette II
John French and Sons trucking
Ernest Krusch
Christopher Viens
Hutch Crane and Pump Corporation
Miller Construction
Fred Vance Trucking
Kelley-View Farm, Inc.
Driscoll Brothers Excavating
Barrett Trucking
Richmond Home Supply

Warrants: AP 19018, ck#20432-20437; PR 19019 eck3030-3041; AP 19020, Ck#20438-20472

Executive Session: MOTION: John made a motion to go in to Executive Session at 8:20 pm for the appointment or employment or evaluation of a public officer or employee, provided the public body shall make a final decision to hire or appoint a public officer or employee in an open meeting and shall explain the reasons for its final decision in an open meeting, seconded by Callie, all agreed. **MOTION:** Tom made a motion to end executive session at 8:30 pm, seconded by Callie, all agreed.

Motion made by John to offer Sasha an additional nine hours per week at her present hourly rate, making her eligible for full-time benefits, to take over some of the town administrator duties; and to offer Cherilyn the grant manager work to be paid at the rate of \$250 for every grant application applied for, including the five open grants in 2019, and an additional \$250 for every grant awarded. Tom seconded. All were in favor.

Tom made a motion to adjourn at 9:00 pm. Seconded by Callie. All agreed.