

Planning Task #4
Functional Area/ Local Support Function

Please identify agencies responsible for maintaining resource lists, found in Appendix B5.

Local Support Function	Agency Responsible for maintaining resource list: (see Appendix B5- Resource Lists)
1. Transportation - Assets in support of the movement of emergency resources, including the evacuation of people and distribution of food and supplies.	Highway Department
2. Communications - Includes emergency warning, information and guidance to the public and responders. Includes resources and back-up resources for all means of communication.	Fire Department
3. Public Works & Engineering - Resources in support of debris clearance, road, highway, bridge repairs and restoration of essential public works systems and services and the safety inspection of damaged public buildings.	Highway Department
4. Firefighting - Resources in support of structural and wildfire firefighting.	Fire Department
5. Emergency Management, Recovery & Mitigation - Resources in support of the local Incident Commander through a Local Emergency Operations Center. Includes personnel resources available to provide overall coordination of the town's emergency operations. Resources may serve as a remote ICS planning section to collect, analyze and disseminate critical information on emergency operations for decision making purposes. May provide liaison with state/federal government.	Select Board
6. Mass Care, Food & Water - Resources available to coordinate sheltering, feeding and first aid for disaster victims.	Select Board
7. Resource Support - Assets available for coordination and documentation of personnel, equipment, supplies, facilities and services used during disaster response and initial relief operations.	Vt. State Police
8. Health & Medical Services - Resources for care and treatment for the ill and injured. Includes lists of trained health and medical personnel and other emergency medical supplies, materials and facilities. Assets include public health and environmental sanitation services, disease and vector control guidelines and resources for the collection, identification, and protection of human remains.	Select Board and Health Officer
9. Search & Rescue - Resources locally available to locate, identify and remove persons from a stricken area, including those lost or trapped in buildings and other structures. Also includes resources to coordinate S&R for those lost in non-inhabited areas.	Vt. State Police
10. Hazardous Materials - Resources available for response, inspection, containment and cleanup of hazardous materials.	Fire Department
11. Agriculture & Natural Resources - Assets available for use in coordinated response in the management and containment of communicable diseases in an animal health or plant emergency	Select Board
12. Energy - Assets available for the emergency repair and restoration of critical public energy utilities. Includes locally available back-up power resources. Coordinates the rationing and distribution of emergency power and fuel.	Select Board
13. Law Enforcement - Assets used for the protection of life and property by enforcing laws, orders and regulations. Resources available for area security, traffic and access control.	Area – Constables Vt. State Police
14. Public Information - Pre-identified personnel and resources used for effective collection, control and dissemination of public information to inform the general public of emergency conditions and available assistance.	Select Board

**Planning Task #5
Disaster Lead Agency/Coordinator**

Who or what agency will likely be the lead for each type of disaster?

Agency	Drought	Flood	Fire	Winter Storm	Ice Storm	Power Outage	Infectious Disease	Animal/Plant Emergency	Mass Casualty Incident	Hazardous Materials Spill	Public Gathering	Civil Unrest	Other (Please Specify)	Other (Please Specify)	Other (Please Specify)
Road Crew / Public Works		X		X	X										
Fire Department	X	X	X	X	X	X		X	X	X					
Town Selectboard	X	X	X	X	X	X	X	X	X	X	X	X			
Law Enforcement		X										X			
1 st Response / Rescue			X												
Shelter Coordinator			X												
Animal Control Officer								X							
Town Health Officer							X		X	X					
Town Clerk															
Town Treasurer															
Other (Please Specify)															
Other (Please Specify)															
Other (Please Specify)															

**Planning Task # 6
Shelters**

Shelter 1

Shelter Name: Moretown Town Hall	Physical Address/Location of the Shelter: 1147 Vt. Route 100B, Moretown Village	150 capacity
Shelter Manager: Thomas Martin	Shelter Manager Cell #: 802-343-8123 Shelter Manager Pager #:	Other Contact: 802-496-2599
X Warming Shelter	<input type="checkbox"/> Overnight Shelter	<input type="checkbox"/> Red Cross Agreement?
<input type="checkbox"/> Has a Backup Generator	<input type="checkbox"/> Has wiring in-place for generator hookup	<input type="checkbox"/> Pets accepted?

Shelter 2

Shelter Name: Harwood Union HS	458 Route 100S., Duxbury, Vt.	Shelter Capacity:
Shelter Manager: Lisa Atwood	Shelter Manager Cell #: 802-244-5186 Shelter Manager Pager #:	Other Contact:
X Warming Shelter	<input type="checkbox"/> Overnight Shelter	<input type="checkbox"/> Red Cross Agreement?
<input type="checkbox"/> Has a Backup Generator	<input type="checkbox"/> Has wiring in-place for generator hookup	<input type="checkbox"/> Pets accepted?

Shelter 3

Shelter Name:	Physical Address/Location of the Shelter:	Shelter Capacity:
Shelter Manager:	Shelter Manager Cell #: Shelter Manager Pager #:	Other Contact:
<input type="checkbox"/> Warming Shelter	<input type="checkbox"/> Overnight Shelter	<input type="checkbox"/> Red Cross Agreement?
<input type="checkbox"/> Has a Backup Generator	<input type="checkbox"/> Has wiring in-place for generator hookup	<input type="checkbox"/> Pets accepted?

American Red Cross – Vermont & the New Hampshire Upper Valley Region: 1-802-660-9130

Planning Task #7 - NIMS Typed Resources

Type	I	II	III	IV	Other	Type	I	II	III	IV	Other
Critical Incident Stress Management Team				N/A		Hydraulic Excavator, Large Mass Excavation				N/A	
Mobile Communications Center						Hydraulic Excavator, Medium Mass Excavation					
Mobile Communications Unit			N/A	N/A		Hydraulic Excavator, Compact					
All-Terrain Vehicles	N/A	N/A	N/A	N/A		Road Sweeper					
Marine Vessels	N/A	N/A	N/A	N/A		Snow Blower, Loader Mounted					
Snowmobile	N/A	N/A	N/A	N/A		Track Dozer					
Public Safety Dive Team						Track Loader					
SWAT/Tactical Team						Trailer, Equipment Tag-Trailer				N/A	
Firefighting Brush Patrol Engine	N/A	N/A	N/A			Trailer, Dump		N/A	N/A	N/A	
Fire Engine (Pumper)						Trailer, Small Equipment			N/A	N/A	
Firefighting Crew Transport				N/A		Truck, On-Road Dump					
Aerial Fire Truck			N/A	N/A		Truck, Plow					
Foam Tender			N/A	N/A		Truck, Sewer Flusher					
Hand Crew						Truck, Tractor Trailer				N/A	
HAZMAT Entry Team				N/A		Water Pumps, De-Watering					
Engine Strike Team						Water Pumps, Drinking Water Supply - Auxiliary Pump					
Water Tender (Tanker)				N/A		Water Pumps, Water Distribution					
Fire Boat				N/A		Water Pumps, Wastewater					
Aerial Lift - Articulating Boom						Water Truck		N/A	N/A	N/A	
Aerial Lift - Self Propelled, Scissor, Rough Terrain						Wheel Dozer			N/A	N/A	
Aerial Lift - Telescopic Boom						Wheel Loader Backhoe					
Aerial Lift - Truck Mounted						Wheel Loader, Large					
Air Compressor						Wheel Loader, Medium					
Concrete Cutter/Multi-Processor for Hydraulic Excavator						Wheel Loader, Small				N/A	
Electronic Boards, Arrow						Wheel Loader, Skid Steer				N/A	
Electronic Boards, Variable Message Signs						Wheel Loader, Telescopic Handler					
Floodlights				N/A		Wood Chipper		N/A	N/A	N/A	
Generator						Wood Tub Grinder					
Grader				N/A							

Information about the NIMS Typed resources can be found at: <https://rtlt.preptoolkit.org/Public>

Town Maps

Please insert town maps here. These maps can include things such as roads, town boundaries, shelter locations, high hazard/vulnerable sites, etc.



HIGHWAY MAPS
2019.pdf



HIGHWAY MAP
ROAD NAMES.pdf

Appendix A – Disaster Forms.....	A
Local Request for Emergency Declaration	A1
Local Situation Report.....	A2
ICS Forms	A3
Individual Assistance Form	A4

Appendix B – Local Documents	B
List of Delegations of Authority.....	B1
Communication Plan	B2
Emergency Contact List	B3
List of Mutual Aid Agreements	B4
Resource Lists	B5
Maps, Diagrams, Plans, and Attachments	B6
Animal Resources	B7

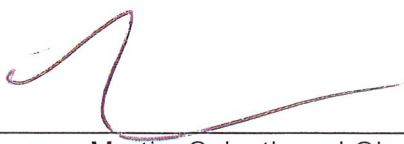
Appendix C – References & Authorities	C
Emergency Relief and Assistance Fund	C1
Vermont Stream Alteration Rule and Fact Sheet	C2
Minimum Grant Standards	C3
Vermont Statute Title 20, Chapter 1	C4
NIMS Executive Order	C5

Appendix D – Templates	D
NIMS Adoption	D1
Mutual Aid	D2
Emergency Management Ordinance.....	D3
Delegation of Authority	D4

Other phone numbers of interest to the town:

Road Department – Martin Cameron – 496-4141	cell # 802-279-9300
Green Mountain Power	888-835-4672
Waitsfield Telecom	802-496-3391
Gillespie Fuels	802-485-3766
Vermont State Police	802-229-9191 Middlesex Barracks

Approved:


 Thomas Martin, Selectboard Chairman

INCIDENT ORGANIZATION CHART	INCIDENT NAME:	DATE/TIME	OPERATIONAL PERIOD
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INCIDENT COMMANDER
Selectboard Chair
Tom Martin

LIAISON OFFICER Tom Martin
INFORMATION OFFICER John Hoogenboom
ROAD SAFETY OFFICER Martin Cameron
EMERGENCY SAFETY OFFICER Stefan Pratt

OPERATIONS SECTION CHIEF
Selectboard Vice Chair
John Hoogenboom

EMERGENCY BRANCH DIRECTOR Stefan Pratt	ROAD BRANCH DIRECTOR Martin Cameron
FIRE & SAFETY Stefan Pratt	HIGHWAY & SAFETY Martin Cameron
VT EMERGENCY MANAGEMENT Stefan Pratt	PERMITTING Martin Cameron

PLANNING SECTION CHIEF Selectboard Chair Tom Martin	LOGISTICS SECTION CHIEF Selectboard Vice Chair John Hoogenboom	FINANCE & ADMINISTRATION Town Administrator Cherilyn Brown, Treasurer
RESOURCES UNIT LEADER	COMMUNICATIONS UNIT LEADER	PROCUREMENT LEADER Sasha Elwell
SITUATION UNIT LEADER	FOOD UNIT LEADER	COMPENSATION/CLAIMS UNIT LEADER Cherilyn Brown, Treasurer
TECHINICAL SPECIALISTS	SUPPLY UNIT LEADER	

ICS 402	PREPARED BY
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