

Request for Proposal for Mowing Town Cemeteries

Town of Moretown

Office of the Cemetery Commissioners

The Town of Moretown is seeking bids for mowing services of town cemeteries for the period beginning May 2027 through mid - November 2030, or as the weather dictates. All cemeteries need to be mowed and trimmed three days before Memorial Day. The contractor agrees to furnish all equipment, fuel, materials, and labor necessary to maintain the cemeteries, except for topsoil which will be provided by the cemetery commissioners.

The contractor shall provide all insurance as required by the Town of Moretown.

Cemeteries pricing per mowing: (Bid must include all cemeteries and each one itemized)

<u>Site location</u>	<u>est. # of mowings</u>	<u>price per mowing</u>	<u>price per year</u>
Mountain View Cemetery	20	\$ _____	\$ _____
Village Cemetery	20	\$ _____	\$ _____
Common Cemetery	20	\$ _____	\$ _____
Fairmont Cemetery	20	\$ _____	\$ _____
Stevens Cemetery	5	\$ _____	\$ _____ -
Jonesbrook Cemetery	5	\$ _____	\$ _____
Beldin Cemetery	5	\$ _____	\$ _____
Total price per year			\$ _____
Total price for 3 years			\$ _____

Responsibilities include:

Work commences mid-May through mid-October.

Trim at each mowing, around monuments and fences.

Keep stones clean of cut grass.

Contractor will mow prior to burials; notice will be given prior to burial date.

Removal of grass if grass is unusually long when mowed.

Twice monthly removal of trash from bin at Mountain View.

Spring cleaning of debris left from winter season and fill in sunken graves with topsoil and seed, as necessary.

The contractor shall take all reasonable precautions for the protection of the property and general public.

Payment will be made on a monthly basis after the receipt of an itemized invoice. For a copy of this bid request please email Sasha Elwell at mselectboard@moretownvt.net

For additional information please contact the Moretown Cemetery Commissioners at 802-496-2901. Failure to perform the responsibilities listed above may result in the contract becoming void and therefore the Town would have the right to hire a different contractor without penalty. Sealed bids are due by Monday October 19th, 2026, at 3:00 PM, and can be mailed or dropped off at the Moretown Town Office, 79 School Street, Moretown, Vt 05660, to the attention of the **Cemetery Commissioners**. Bids will be opened at 3:00 PM at the address and date listed above.

The Town of Moretown reserves the right to turn down any or all bids received.

The contractor hired will be required to provide a Certificate of Insurance listing the Town of Moretown as Loss Payee, and a written contract for the services to be provided. *Note that Workman's Compensation Insurance IS REQUIRED*