

**Moretown Memorial Library  
Board of Trustees Meeting  
September 10, 2013**

**APPROVED**

**Present:** Meg Allison, Jennifer Tripp-Mead, Sarah Nussbaum, Karen Sharpwolf (recording), Lisa Samsom

**7:04 Call to Order**

**Welcome to Jennifer Tripp-Mead!**

**7:05 Public Comment**

No public comments

**Treasurer's Report**

Jennifer is our new Treasurer and will begin looking over documents. She asked how much detail the Board would like. Lisa said the percentages of how much we have used to date is helpful.

**Secretary's Report**

Approved as submitted

**Librarian's Report**

Circulation is stable around 400-500. Recording reference questions and Listen Up (book downloads) has been helpful.

Touch the Truck was coordinated with the MECA summer program and a lot of children turned out for the event. Moretown programs were well attended. Meg suggested doing more programs with MECA in the summers or even during the school year. Meg suggested that we ask high school kids to assist Lisa with summer programming.

Lisa has one training left: genealogy.

Lisa created an Amazon Wishlist.

The library needs to find a trash solution. The board discussed working with other town entities (i.e. the Fire Station, the Town Clerk's Office, Town Hall).

The budget needs to be presented in October. Lisa will be working on it this month with Jennifer. We may need to have a special meeting.

Approved as submitted

## **New Business**

### Meeting Space

There was a request from a political group to use the library for a meeting. Our policy outlines that it is not open for social, political, religious groups or for the benefit of private or business purposes. ALA said that we might want to revisit this policy. Currently people may use the library after hours and there are concerns about liability, heat, lights, etc. Sarah suggested that we discuss this with the Town and ask Cheryl about the Town Clerk's office policy. Lisa suggested that perhaps a volunteer or Trustee be present after hours. Sarah said we want to encourage people to use the space.

Policies that need updates: Facilities, Computer Use, and Employee and Volunteer Information. Karen and Meg said they would help Lisa work on these. Lisa will send along the work she has done to date.

The Board asked about privacy and the KOHA system. Currently it doesn't purge the checkout information. It is being worked on at a statewide level.

## **Old Business**

### Facilities Update

Sarah will invite the Historical Society to our November meeting.

A special Budget meeting is scheduled for Thursday October 10 at 7:00 p.m.

The next regular meeting is Thursday, November 14 at 7:00 p.m.

## **8:33 Adjourn**