

**Moretown Memorial Library  
Board of Trustees Meeting  
November 14, 2013**

**APPROVED**

**Present:** Jennifer Tripp Mead, Sarah Nussbaum, Lisa Samsom, Karen Sharpwolf (recording)

**7:00 Call to Order**

**7:01 Public Comment**

None

**7:02 Treasurer's Report**

We have spent 84% as of the middle of November.

The FY 2014 Budget was discussed. A new line item was created for Programming which would be used for presenters and materials.

Regarding Librarian's time, Lisa said the bulk of her administrative work (paying invoices, managing staff, etc) is done at home, when she is at the library she is working with patrons.

The FY14 Budget was passed. Jennifer will provide the narrative and budget to the Town Clerk on Friday 11/14.

Jennifer will work with the bank to update signatures for the accounts. Sarah and Jennifer's names will be the ones on the account.

**Secretary's Report**

Updated a time from 9:05 to 7:05.

Report approved

**Librarian's Report**

Circulation might be slightly under last year's numbers. It could be due to the transition to the new system. Staff and volunteers used to renew materials for people, but now they can do it on their own online. This can change the statistics. The reality of moving from a paper system to automation is going to show different numbers, but more accurate ones.

Another group of kids from MECA came, and Tech Thursdays is going strong. There were many trick or treaters! Storytime attendance is up.

Report approved.

**New Business**

Sarah looked into whether or not the Trustees can vote by email. Voting may only be done in person at warned meetings.

### **Old Business**

#### ***Building***

Lisa spoke to the Strauss family. They have two wells. They use one and the other may need to be rehabilitated. They are willing to discuss how the library could officially use the second well.

Sarah has been making phone calls to the ADA about accessibility if we are to put in a bathroom but she has not yet heard back.

The Board discussed ideas about accessibility to the building including where doors could go.

#### ***Building Ownership***

This is a municipal library because it was created at a Town Meeting. The Trustees paid to purchase the property in 1923. It was not paid through tax dollars. Sarah will collect documents and speak with Paul Gillies to clarify.

**8:25 Adjourn**