

**Moretown Memorial Library
Board of Trustees Meeting
October 22, 2015
APPROVED**

Attending: Jennifer Tripp Mead, Sarah Nussbaum, Karen Sharpwolf, Elizabeth Burt (recording)

7:00 Call to Order

7:00 2016 Budget Discussion

Membership Fees

- \$896.01 Membership Fees
- Consider not doing one-click, Sugarbush Chamber of Commerce (Rotary grant will run out next September)
- Adding One-click and ListenUp as budget line items

Postage

- Increased to reflect FY14 and FY15 actuals as well as loss of Resource-Sharing Grant
- Looking for ways to reduce labor involved in ILLs without substantial cost increase
- \$3.07 for 2lb. package; 100 packages/year
- Media Mail, using Paypal, costs additional \$15 - \$20
- Stamps.com requires monthly fee of ~\$15

Heating

- Heating costs expected to be down due to new windows and lower fuel prices

Materials

- Sarah doesn't feel this needs to be raised significantly. Between existing funds and donations, we are able to make sufficient materials purchases

Salaries

- Discussed Librarian's need to participate in professional development and participate in relevant community meetings outside of normal operating hours. Will increase (approximately 78 hours/year or 1.5 hours/week) to make this possible
- Discussed the discrepancy between our Librarian's salary and those reported in the 2012 Vermont Library Association's (VLA) Personnel Committee's Survey of Public Library Salaries. Budget proposal will include an increase in the Librarian's salary from \$13.51 to \$14.63 (approximately \$2000 annual increase)
- Addition of a 2.5% COLA increase (approximately \$90 annual increase) to the Assistant Librarian's salary to match increase other town employees received in current fiscal year