

**Moretown Memorial Library  
Board of Trustees Meeting**

**July 13, 2017**

**NOT APPROVED**

Present: Jamie Wimble, , Chris Costello, Elizabeth Burt, Karen Sharpwolf, Helen Banevicius, Meridith Whitney

7:00 Call to Order

Welcome Helen!

Reading: Karen “Real Vermonter’s Don’t Milk Goats.”

7:02 Public Comment

Welcome Meridith to your first board meeting

7:05 Treasurer’s Report

- We are in pretty good shape
  - Have spent 47% so far and we are at 58% of the year
- Heat and electricity are over for the year.
  - This has been shared with the Town Clerk
- \$430 in donations so far this year. Up from last year.

7:10 Secretary’s Report

- Last meeting minutes were reviewed and approved by all.

7:15 Librarian’s Report

	<b>Circ</b>	<b>Computer s</b>	<b>Reference</b>	<b>ListenU p</b>	<b>Gale</b>	<b>2017 Total</b>	<i>2016</i>
<b>May</b>	329	14	21	49	36	<b>449</b>	294
<b>June</b>	278	10	27	29	62	<b>406</b>	521**

\*Circ-all materials checked out from the library. Reference-all reference questions, calls, emails handled at the library, ListenUp-online audio and ebook checkouts. Gale- online database sessions.

\*\*Large number due to unusually high number of Gale sessions

<b>VISITS</b>	<b>Adult s</b>	<b>Childre n</b>	<b>2017 Total</b>	<i>2016</i>
<b>May</b>	121	45	<b>166</b>	143
<b>June</b>	108	77	<b>185</b>	131

**Programs:**

- 4 Storytimes. I am not getting very consistent attendance. Will continue through summer then reassess.
- Invited Moretown School's ½ grade and preK to special Sunflower House planting storytime. Will put a more general invitation out to teachers in the fall for programs they would like to see/participate in.
- Hosted 8 other programs with total of 221 people participating. Everything from Open Mic, Bike Repair Cafe, Birding by Ear, a morning at the Farmer's Market and the kick-off event for the Summer Reading Program attended by 127 people!
- Passport to libraries going, we have a new stamp thanks to Meredith's artistic skills. Looks like 4 passport books have gone out.
- Future Programming
  - Healing Weeds of the Field and Meadow, the third in seasonal herbal series with Allison Dellner happening 7/30 at 4pm.
  - PLACE programming has been scheduled and the books selected. Thursday, September 14th at 6:30pm will be first session on theme of "Community" with "Flight Behavior" by Barbara Kingsolver. Thursday, October 5th at 6:30pm will be theme of "Change" with non-fiction title "Heat Wave: A Social Autopsy of Disaster in Chicago" by Robert Henson. Last session on "Strategy" will feature "The Water Knife" by Paolo Bacigalupi and will be 11/2 at 6:30pm. Will begin promoting in early August.
  - Met with Rob Williams on information literacy programming. As a board member of Action Coalition for Media Education (ACME), he has been working with journalist out of Plainfield to develop some workshops. We will continue to talk as that develops and can hopefully host at least one of the sessions.
  - Will be collaborating with Hannah's House and Joslin to do some type of parenting book club in the fall
  - Also looking into bringing a babysitting course back (at patron's request), gluten free cooking class, a Dan Zucker talk and starting Open Mic nights again in Sept. Other suggestions welcome!

**Other:**

- Little Free Libraries update: nominations and voting are in: Moretown General got 74% of votes compared to 26% for Jones Brook Area. Haven't asked the store yet--reasoning behind nomination was that it attracted a new/different crowd, and is a high traffic area. If they aren't interested in hosting, another idea would be Town Hall.
- The main pieces of the picture bookcase have been cut, Hannah needs to come measure to make sure it can be maneuvered into place once fully assembled.
- Attended Friends meeting where several funding requests were discussed, as well as developing a protocol for such

requests. Along with the bookcase, they will be sponsoring \$200 of programming and four audiobooks for the summer. They are also going to try and meet quarterly going forward. Amy has resigned, there was discussion about recruiting more members.

- Cleaning the library-- beyond sweeping/swiffering what has happened in the past? How do other town buildings get cleaned and could we get added to the list?
- Flooring: would help with maintenance and could make space more inviting for people.
- Will present a draft collection development policy at our Sept. meeting when I can be in attendance to discuss.

## 7:40 New Business

- Building
- We have \$2000 in budget for maintenance
  - Painting
    - We will paint the East and South side of the library using the \$2000 from our maintenance budget and pay the difference from the Parker Fund up to \$500. Contract to be awarded to the lowest bidder.
  - Flooring (at least back room)
    - Cory is authorized to spend up to \$500 to spend on flooring for the back room from the the Parker Fund
    - Karen will look into grants for flooring for the rest of the library.
  - Cleaning
    - Elizabeth will contact the town for regular cleaning of the library
  - Windows
    - We still need to replace the back three windows.
    - We have started to explore grants to pay for this.
      - Deadlines are in May and October
      - Up to \$20,000 matching grants
    -
  - Other maintenance
  - Morefest!
  - On August 26

- Library Events
  - Photo Scavenger Hunt
  - Book Sale
  - Book Walk

#### 8:20 Old Business

- Furniture update
  - Exciting News!
  - Meridith talked to Exteras and someone is coming to measure the space and give her some choices for a new circulation desk.

#### 8:24 Adjourn