

NOT APPROVED
Moretown Memorial Library
Board of Trustees - Special Meeting
August 5, 2018 4:00 -5:45 pm

In attendance: Karen Sharpwolf, Michelle Saffran, Cory Stephenson, Jamie Wimble, Jennifer Hill

4:05 Call to Order - Jamie

4:05 - 4:09 Public Comment - Michelle shared *Thin Spaces, Sacred Places* Vermont Festival of Arts event at WUCC Village Meeting House August 3 - 18 Friday - Sunday 12:00 - 5:00. Check it out!

4:09 - 4:15 Secretary's Report - Jen gave highlights from the [June 7th](#) meeting and it is moved and voted to be approved.

4:15 - 4:40 Community Engagement Sub-Committee Report

- Jen shared that the questionnaire is finalized and a FPF announcement has been made. Cory has four completed questionnaires handed in (thank you Michelle!).
- Cory stated: the point of this questionnaire is bigger than the move and about the community as a whole.
- Have surveys done and in by
 - September 15th
- Do another survey (online / paper) follow up
 - Cory collected information at the conference in Atlanta:
 - google forms
 - quality questions
 - identify influential groups and people: stakeholders idea to have a conversation with them for their ideas and visions of the library and work backwards how to inform input and output - possible to meet with select board to do this?

5:00 - 5:22 Discuss Timeline and Milestones

Moretown Memorial [Library Timeline](#)

5:22 - 5:40 Hiring Discussion

Current Applicant

- Jamie will follow up with applicant - a student at UVM - Abby Willey

More applicants?

- Jen will post again - FPF and Valley Reporter and Seven Days -

Moretown seeking Assistant Librarian. High school diploma. Nine hours/week. Apply to moretownlibrary@gmail.com

- In interim Cory can cover hours for assistant if needed, but not Monday and Thursday nights. Wondering about other hours and pay.
- Michelle can help Thursday nights if needed
- Volunteers help? There may be more volunteers available once summer is finished
- Can change the hours due to staffing issues

Meredith's party

Thursday August 16th 5-7 at Library

4:40 - 5:00 Matters Arising

Open Mic

Michelle has a Banner to put up - need permission? Cory will find out when submit form. Friends can maybe pay for the banner!

On Agenda for tomorrow's meeting [August 6th 7:05 New Business](#)

Jamie will talk with Select Board -

- What do you see happening at Town Meeting March 2019 - an article \$ for the move?
- Survey update
- Timeline
 - November Budget information - when need?

- Interest in a purchase for a summer home - \$ will go to library move
Michelle read from trustee handout regarding state law and trustee Statute 22 VSA 144
- Select Board conversation with Historic Society regarding move instead of the library and that we are inviting and including them
- What about Town Hall Kitchen Bid
 - NOTES FROM SELECT BOARD MEETING
July 16, 2018 Town Hall Bids- 3 bids were received. GW Savage for \$7530.05. They did not give an option of not replacing the cabinets by the refrigerator. Joe Gabaree for \$6150.00 option of no corner cabinets -\$425.00. CPT Construction (Chris Touchette) for \$4858.89 option of no corner cabinets -\$1674.52 MOTION: Tom made a motion to accept CPT bid with the option of not replacing the corner cabinets for \$3184.37, contingent on references. John seconded the motion. All agreed. Catrina will request references.

Next Meetings

Monday August 6th 7:00 Select Board

Tuesday August 7th 4:00 Community Engagement Meeting

Thursday September 13th 7pm Regular Board Meeting

Thursday October 11th 7pm Sub Committee Meeting

5:45 - Adjourn