

**NOT APPROVED**  
**Moretown Memorial Library**  
**Board of Trustees - Special Meeting**  
**October 11, 2018 7:00 - 8:30 pm**

**In attendance:** Karen Sharpwolf, Michelle Saffran, Cory Stephenson, Jamie Wimble, Jennifer Hill, Elizabeth Burk

7:08 Call to Order by Jamie

7:09 Public Comment

- From a patron, “The new Librarian is AWESOME!” (Emerson B)

7:10 Secretary’s Report (approve [August sub-committee minutes](#))

- Jen highlighted the minutes
- Karen moved and Elizabeth seconded approval

7:13 Update on

Community Engagement

- [Community Members](#) from the survey and Front Porch Forum
  - people really excited about a Community Center and 100% positive
  - conversation was much about moving to Town Hall
  - “library” term can be limiting for some
  - want space for anonymity
  - want multi-generation
  - community members are looking for spaces to have events and gatherings
    - quilting
    - makerspaces
    - art exhibits
- [Select Board](#) meetings/Timeline Revision
  - two select board members were absent (John and Kallie)
  - yes interest of community and events and gatherings
  - challenge: geography of the town consistent theme

- [Survey Results](#)
  - Elizabeth took all online surveys and sorted the data and did analysis
  - Questions:
    - What are the specific questions are we seeking to answer
    - Cory mentioned data to inform what people want from the library
  - Look at data
    - older folks get the less supportive they are of the move
    - geographically
    - insights tab and summary tab
  - Share back out to community and put into slides - in November decide what share

#### 7:46 Budget Discussion

##### As Is

- we discussed possibility for more hours for Cory if the move is happening - we may have to
- we discussed memberships so yes we can contribute \$100 as part of the MRV Chamber

##### Proposal

- Elizabeth met with Catrina to learn about existing Town Hall budget
- Personnel moving expense - add 650 for assistant library salary and 2000 for Custodial Wage.
- Operating expenses - What about black mold recertification? Add moving supplies like boxes and tape,
- Ongoing in Town Hall
  - add hours for Saturday and on Friday 4 - 6 hours can involve staff and volunteer with goal having two workers each hour the library is open (can be a staff and volunteer)
  - we discussed the rest of the ongoing by looking at existing and estimating increase. Elizabeth brought existing and past Town Hall expenses to inform our proposal.
  - DiYeso is the fund
  - Building Maintenance - We are adding paint interior and black mold recertification

- FINAL NUMBER - under but not by a lot (For move to be feasible we are looking at \$53,871)

Next Steps:

- Elizabeth will present the Budget to the Select Board
- Karen will look into the mural
- Jamie will look into Real Estate

9:05 Matters arising

9:06 Adjourn

Next Meetings:

November 8th 7pm for regular meeting (agenda items: decide what data to share with community and work on timeline, decide on mural or computers for 1200) - Karen will read

Oct - Nov TBD for Community Engagement Subcommittee to look at the data and organize for the regular meeting (Jen, Karen and Elizabeth)