

NOT APPROVED

**Moretown Memorial Library
Board of Trustees - Regular Meeting
November 8, 2018 7:00 - 8:30 pm**

In attendance: Michelle Saffran, Cory Stephenson, Jamie Wimble, Jennifer Hill, Elizabeth Burt, Karen Sharpwolf

7:03 Call to Order - Jamie

7:04 Public Comment -

- Jen shared that the Open Mic was a great program: all the people, all the sharing!

7:07 Reading - Michelle From Piero Ferrucci: *The Power of Kindness*

7:10 [Secretary's Report](#)/Approve Minutes from last regular meeting in Sept. - Jen

- Highlights: decided to join Mad River Chamber, Anne hired!, Morefest help organized, Community Engagement collecting thoughts from stakeholders
- Elizabeth shared corrections

Moved to approve as amended and accepted

7:15 [Treasurer's Report](#) - Elizabeth

- 83.46% way through the year as of Nov 1
- Salary - at 90.68% for Cory and a bit less for the assistant - tell the town that we are headed over? How about Cory work less hours? Not possible without closing the library. We prefer to not close the library. Cory coming in only for hours of library for the next 8 weeks and work only 16.5 a week until the end of the year.
- Write a check to Elizabeth Harris for the canvas and when the paintings are done before the end of the year (\$600 threshold). Chromebooks for \$300 each - possible to look into grants for next year

Moved to approve and accepted

7:30 [Librarian's Report](#) – Cory

- Investigated why Gale numbers are down - maybe the VOL user has moved

- Visits: similar and a little bit lower
- Programs: 60 kids and 40 adults for Halloween programming
 - Start in December move story time back to Fridays
 - Karen will help with Mrs Claus's visit
- For Friends Fundraiser - MECA yard sale conflict?
- Training was super informative and useful

Moved to approve and accepted

7:45 Building Updates

- Jamie -
 - yes, we will get something in writing that it has been researched and we have the right to sell the building
 - Steve Robbins - Lister card from town hall, the reality of the building and the asking cost doesn't match. Abbuting properties could run water and sewer. Steve Robbins is willing to work with us to list the building

- Cory shares information from Architect Rick from Black River Design
 - talked about community engagement result
 - took pictures of the existing library
 - went to the Town Hall
 - He is working on some conceptual drawings: is working to balance coziness and public use functionality
 - library collection on the stage
 - front area open with tables and chairs and can clear out for events
 - use whole space and book shelves on the outside with tables in the middle
 - "Elevator" is a lift and is not legal now for ADA compliant and certificate ran out Oct 26, 2018 - Elizabeth will check with Catrina about this
 - He will share a suggestion for a fire marshall to visit and walk through

- looking in the basement - doesn't work for the library (not enough light)
- structural assessment 1999 - needs revisiting
- having the town hall work for a library and community space can be something that builds over time

8:03 - 8:12 Cleaning Services - All

- current \$80 a month for cleaning once a month for floors, trash and recycle taken out - clarify before Nov 27th
 - ask for itemized list for what is being cleaned - Jamie will check with her and share it with Elizabeth to share with Catrina
- we can now look around for other options - Michelle will check with Heather

8:12 Sub-committee report on Community Engagement

- Karen shared that we are going to share out the information from the data over the next three months in the Valley Reporter so that people can start to hear about it through Cory's column leading up to Town Meeting Day
- Now is a good time to take a stand that moving to the Town Hall is a good idea
- Cory clarified that when people talk about their goals - library moving to Town Hall is a way to reach these goals as a community space and community center (not be limited by ideas of what library is)
- Another idea to share out data tidbits in Front Porch Forum
- Cory broke out the data from the [face to face and also the online responses](#) for what changes people want to see: more programs, more events, more chances to get together
- Feeling like we are moving from listening and information gathering to taking a stand that the move is a good idea
- Set up a webpage and a link on the FaceBook page to share out the results
- Seek to understand why people don't agree so that we can prepare - Focus Group to invite those who don't agree in the move or identify folks who don't agree - maybe selectboard could invite the feedback and moderate? Make a request to the select board to have this added to the agenda - Elizabeth will do

8:30 Matters Arising

Next Meeting:

December 6th Thursday 7 - 8:30 for Town Hall Move sub committee

8:36 Adjournment