

Moretown Memorial Library Board of Trustees Minutes
Regular Meeting
Thursday, May 13, 2021 6:30 p.m.

Meeting in the Town Hall

Not Approved

In attendance: Allison Dellner, Deborah Feldman, Jennifer Hill, Jamie Wimble, Emily Wood, Cory Stephenson, Elizabeth Burt

6:39 Call to Order

6:40 Public Comment

6:41 Reading - Emily Wood

Life by Cynthia Rylant & Brendan Wenzel ([Here is an online reading](#)).

6:46 Friends update with Elizabeth

- Working on a mission statement
- Meeting monthly for the first 6 months to get rolling first Monday every month at 4:30 (unless otherwise needed)
- Will submit a synopsis of each meeting or quarterly to the trustees, or Elizabeth will attend the library board meeting and share updates
- Library Director would like the full minutes
- Seeking clarification for funding requests. The Library Director will communicate with Carla who is the library liaison. Monies are available for what the library needs!
- Friends are available to help with setting the space up for rentals.

6:58 Secretary's Report

[Meeting Minutes from March 11, 2021](#)

Highlights:

- Thank you Emily for taking over Treasurer responsibilities
- We talked about reopening plans

- Jamie gave a Friends update
- We learned about / refreshed ourselves about Trustee Responsibilities with a video and discussion

Allison Dellner moved to approve the minutes and Deborah Feldman seconded it. All voted to approve. Motion passed.

7:03 Treasurer's Report

Here are PDF's of March and April budgets. Also the link to the budget spreadsheet for all months:

<https://docs.google.com/spreadsheets/d/1A-5nYm05GxaU4xOHmBAqQknQBBMjIzEuMqaCCFLU3Bw/edit#gid=230066589>

- Note the heating is very much over budget. A furnace filter was installed, there are some questions about efficiency of the windows or any other reasons why. Allison will email to let Donnie and the Selectboard know.
- There is a question about aligning the expenditure lines regarding where funds are coming from and how best to align the system. Deborah is willing to meet with Sasha to clarify.
- We are right on track for other expenditures.

7:20 Librarian's Report / reopening plan

Report

- Our numbers are looking really good with 21 programs and steady curbside circulations. Yay seed swap! Yay first pop up with the Amphibian Crossing program! Outdoor story walks have been put up.
- Summer - looking for some outdoor program venues. Rachael and Mad River Librarians are coordinating the Summer Learning Program *Tail and Tales*.
- *Stories of the Pandemic*: Zine format of poetry, prose, and art work and are looking to hire two teen interns and will host 1 adult and 1 children's writing workshops.
- New Golden Dome Books are here! And other new books too.
- Cory has been awarded the Library Transforming Communities grant to support community engagement for \$3000. Part of this is for design and also community events to further understand the community needs.

- Reopening Plan is [here](#). Right now we are requiring masks inside, general time limit of 30 min, limit number of people in at a time to 10. The difference from Phase 1 (June 1) to Phase 2 (July 7) is that masks are recommended instead of required. Curbside will remain for both plans.

Allison Dellner moved to adopt the Reopening Plan for Phase 1 and Phase 2. Emily Wood seconded and all voted to approve.

7:37 Open meeting Law review - Jamie

- Our practices of meeting notification, agenda posting and meeting notes are going well.
- Group Emails may be used to schedule a meeting, build an agenda, and share materials.

7:40 Town Hall Committee update - Cory, Deborah

- 6 members on the committee have met three times.
- Walk thru with professional from Preservation Trust of VT: uses of the space, accessibility of the space, and general building upgrade code (efficiency)
- Review of the design work from previous community engagements
- Working on revising the designs and then seeking more community engagement
- Started a brainstorm of financial options through many different grants.
- Focused on better describing the uses. As a multi-use space a partnership including all stakeholders is necessary and on the agenda June 7th to present to the Select Board.

TABLED 8:13 Staff evaluations

8:14 Matters Arising - none

8:15 Set next meeting date/assign reading

July 10th at Deborah's house

10 - 3

Reading by Jamie

8:23 Adjourn

Jennifer Hill moves that we adjourn Deborah Feldman seconds and all vote to adjourn.