

## SPECIAL MEETING

### MORETOWN MEMORIAL LIBRARY TRUSTEES

The library trustees will hold a brief organizational meeting  
Thursday, March 3, 2022 at 6:30 - 7:00 p.m.

Google Meet joining info  
Video call link: <https://meet.google.com/zic-ifrn-ysz>

**Not Approved**

TRUSTEE PRESENT: Jennifer Hill

PUBLIC PRESENT: Allison Dellner, Deborah Feldman,  
Elisabeth Mazzilli, Anne Cassels

6:40 Jennifer calls the meeting to order.

6:40

Discussed what could be moved and voted on tonight. We will discuss roles and process and vote next meeting.

Here is the oath. Contact a notary/justice of the peace/town office clerk before the next meeting. For the

Town Clerk call ahead at 802-882-8218. You can drop the signed and notarized oath off at the Town Office drop box.

#### The Oath or Affirmation of Allegiance

You do solemnly swear (or affirm) that you will be true and faithful to the State of Vermont and that you will not, directly or indirectly, do any act or thing injurious to the Constitution or Government thereof. (If an affirmation) Under the pains and penalties of perjury.

Appointment with the Select Board for Elisabeth March 7th  
sometime 6 - 7:30

Jen will email Elisabeth and Sasha about the letter or appointment and to get approved by the Select Board.  
Should we go in person?

6:45 Discussed different positions

[Duties of the Chair](#) with Jamie's Notes = Elisabeth

[Duties of the Treasurer](#) with Emily's Notes = Allison

[Duties of the Secretary](#) = Jen

6:50 looked at the schedule for the year

**Yearly schedule (set July 2021)**

**2nd Thursday 6:30 - 8:30 By-Monthly**

- **January 12, 2023** (Regular) Town Meeting Preparation & Plan for volunteer appreciation (Souper Bowl gathering)

- **March 3, 2022** (Special Meeting) to decide Board positions (10 min first Thur after Town Meeting)
- **March 10, 2022** (Regular) Trustee Orientation ==== **change to March 17th JEN WILL WARN**
- **May 12, 2022** (Regular) Library Director evaluation ==== **change to May 19 JEN WILL WARN**
- **July tbd** (Retreat at Deb's) include policy review for parts as determined
- **September 8, 2022** (Regular) Preliminary Budget
- **October 13, 2022** (Special) Budget Meet
- **November 10, 2022** (Regular) volunteer appreciation planning (Red Hen cards gifts)

6:55 For Next meeting March 17th 6:30 in person:  
[Orientation Resources](#) for us to discuss March 10th  
Future agenda item: [By Laws](#) to be looked at and next steps?

7:00 Deb moved and Allison seconded all approved to  
Adjourn the Meeting

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