

Minutes
Moretown Memorial Library Board of Trustees
Thursday, March 17, 2022 6:30 p.m. *
In the Library's Town Hall Location

Approved

* (Note that this is our regular meeting, but not our regular day as we rescheduled March 10th to the 17th)

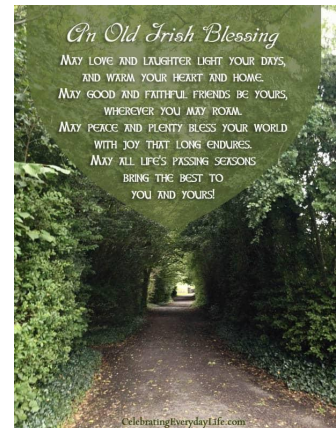
Public: Don Wexler, Cory Stephenson

Trustees: Elisabeth Mazzilli, Anne Cassels, Allison Dellner, Jennifer Hill, Deborah Feldman

6:32 Call to Order

6:33 Public Comment - Don Wexler gave an update from the Town Hall Committee that at a select board meeting the Town Hall Committee was asked to come up with a Management Plan for the functions of the Town Hall. Request for proposal from a few architectural firms is in the works. The first stage once a firm is selected is to create the schematics and the estimate of costs and then final construction documents and then out to bid. The timeline could be ready for a vote for November 2022 for the monies for the Town Hall/Community Center with the Library.

6:38 Reading Jen Hill with a St Patrick's Day Blessing



6:39 Decide Board Positions:

Allison Dellner nominated Jennifer Hill as Secretary and Deb Feldman seconded. All voted in favor.

Deb Feldman nominated Allison Dellner as Treasurer and Anne Cassels seconded. All voted in favor.

Deb Feldman nominated Elisabeth Mazzilli as Chair and Jennifer Hill seconded. All voted in favor.

6:45 Secretary's Report:

January 6, 2022 [minutes](#) highlights:

- Introduced Nicole Melone as the new library assistant.
- all reports made
- Town Hall Committee update

Allison Dellner moved to approve, Jennifer Hill seconded, all in voted to approve.

February 16, 2022 [minutes](#) highlights:

- discussed information regarding length of trustee terms
- see addendum submitted by Jamie Wimble (former chair)

Allison Dellner moved to approve, Deb Feldman seconded, all voted to approve.

March 3, 2022 [minutes](#) highlights:

- discussed different positions on the board
- discussed the schedule of meetings

Allison Dellner moved to approve, Anne Cassels seconded, all voted to approve.

6:47 Librarian's Report

[Jan/Feb 2022](#)

- Celebrate new Moretown Memorial Library Trustee Gmail. There is work to transfer ownership and we will use it for agendas and minutes and treasurer work.
- Programming has and is happening both virtually and in person (depending on the program)
- Read and Play is starting back up in person in the library April 10th.
- We looked at the COVID phase 4 plan aligning with the CDC recommendations for red (mask required), yellow (mask optional), green (no mask at all). We are currently yellow. We discussed guidance for when larger groups gather.
- Strategic Planning was discussed regarding an update for our own library and also the possibility of connecting with the programming for Mad River Libraries as an entire group.
- Purchasing: Librarian is a purchasing agent in the Town's purchasing policy and there is a meeting tomorrow to clarify access to documents. Cory and Don will be at the meeting to discuss the policy and procedures and roles moving forward.
- Let's have some pie together with Emily and Jamie!

7:19 Trustee Orientation (here is a [doc](#) to get us started)

From Cory: Now that town elections are over (for most towns) and new trustees are in place, the time is ripe for a little education! Gary Deziel, UVM Extension community development specialist and VTLIB-cooperator, is offering short (up to 60-minute) confidential one-on-one sessions on management and money. Meet (singly or a group from the same library) with Gary to talk about WHATEVER you want to talk about for advice, guidance, or reassurance that you're on the "right" path. Dates and times are available for scheduling April and May 2022. Please use this [Calendly scheduling website](#) to sign up!

7:23 Matters Arising

Friends Report:

Welcome to the new Trustees! I have met you both but have not seen either of you in a couple years. I am the liaison to the Trustees from the Friends of the Moretown Memorial Library (FMML) group and send a summary after our meetings. We met on Monday, March 7th; here is the summary:

1. We are not going to apply for the Central Vermont Council on Aging grant this year. We may consider it in the future.
2. We are continuing to research a permanent story walk. We have a few more questions but generally agree that we want to pursue this project.
3. We are going to move forward with a fundraiser, most likely American Flatbread. We are brainstorming other ideas.

For those who would like more detail, you are welcome to [read the full minutes](#).

We did not set our next meeting but it's usually the first Monday of the month. If anyone would like to attend, please feel free to let me know, and I'll include you on the invitation (we haven't decided whether it will be in person or virtual).

Elizabeth Burt <elizabethburt@gmail.com>

The Town Hall Committee was formed after the library trustees had involved community engagement and town meeting presentations. This committee is made up of various community members working together to create a plan for the Town Hall. Allison is contacting members of the committee to develop the management plan and collecting ideas from the trustees. Elisabeth is interested in being involved in this work to help with connecting the community with the library as the center. Deb is wondering about a document that we can all add to. How does this work with open meeting law? Emailing Allison ideas is a possibility. Working on the Town Hall Rental agreement is a part of the management plan.

7:38 Set next meeting date

- **May 12, 2022** (Regular) ===== By Laws & Town Hall Management Plan change to **Thursday May 19 6:30** Chair and Secretary WILL WARN Elisabeth will do the reading!
- **July tbd** (Retreat at Deb's) include policy review for parts as determined
- **September 8, 2022** (Regular) Preliminary Budget & Library Director Evaluation
- **October 13, 2022** (Special) Budget Meet
- **November 10, 2022** (Regular) volunteer appreciation planning (Red Hen cards gifts)

7:45 Allison Dellner moved to Adjourn the meeting and Anne Cassels seconded and we all approved.