

Minutes

Moretown Memorial Library Board of Trustees

Thursday, October 12, 2023 6:30 p.m.

In the Library's Town Hall Location

SPECIAL MEETING

MISSION

Moretown Memorial Library is an inclusive and vibrant gathering space for our community that provides access to robust programming, traditional and innovative materials and services.

Approved

Public: Cory Stephenson

Trustees: Anne Cassels, Allison Dellner, Bridget Harty, Jennifer Hill, Elisabeth Mazzilli

6:35 Call to Order

6:36 Sidewalk Easement

- Looked at the map for the sidewalk work outside the Original Library
- Who is responsible for removing the Mailbox? If it is us, what is the timeline?
- Could we have a Mailbox still, but move it back farther when construction is finished?
- Another question is what would be paid to us? \$10 on Warranty and \$100 on the letter and Waiver Valuation Estimate Form?
- Change Deborah Feldman to Bridget Harty
- Elisabeth will follow up with these questions

6:49 Budget Proposal:

- Projected Budget Proposal [Worksheet](#)
- Budget Narrative [Write Up](#)
 - Change and clarify titles of personnel: Library Director and Library Services Coordinator
 - Library Director replace Librarian = pay \$21 for 20 hours/week (including Town Hall Manager)
 - Library Services Coordinator replace Assistant Librarian = pay \$20.00 for 9 hours a week
 - Town Hall Custodian \$20 for 2 hours a week.

- Operating Expenses
 - Building Maintenance Fund will have the increase to cover the cost of all Town Hall cleaning
 - Memberships: what is counting for that VOKAL and GMLC?
 - Supplies for a 10% increase to match current spending
 - Materials for a 10% increase to match current spending
- Rationale can emphasize our priorities

7:32 Matters Arising

7:35 Set next meeting dates

- **Monday Oct 16** Select Board Budget Meeting - Jen and Bridget
- **Thurs Oct 19, 2023 at library** 4pm - 5:00 pm Friends Meeting - Jen will share Bridge Plan and work on Marketing Strategy
- **Town Hall Committee** in October TBD - Elisabeth
- **Thursday November 9, 2023 6:30 pm at Library** (Regular) volunteer appreciation planning (Red Hen cards gifts), [Policies](#) Review (Unsupervised Youth and Child Safety), possible MOU with Historical Society
- **Thursday January 11, 2024 6:30pm at Library** (Regular)
- **Thursday March 7, 2024 6:30 pm at Library** (Special) Roles and Responsibilities for Trustees, vote on positions (chair, treasurer, secretary)

7:43 Adjourn

Jennifer Hill moved to adjourn, Allison Dellner seconded and all voted.