

**Community Library Board of Trustees
Thursday, May 8th, 2025, 6:30 p.m.
In the Library's Town Hall Location**

**Topic: Library Trustees May 2025 Meeting
Time: May 8, 2025, 06:30 PM Eastern Time (US and Canada)**

Join Zoom Meeting

<https://us02web.zoom.us/j/82284970690?pwd=VHHfBQW189HiG8JDf7Vagbqk0qatRG.1>

**Meeting ID: 822 8497 0690
Passcode: 747833
Call In #: 929-205-6099**

MINUTES:

Call to Order: 6:34pm

Reading: Bear Hike Haiku

Public Comment: None

Approve minutes from March meeting: Need to review at next meeting

Secretary's Report: Need to get the March minutes from Erin before our July meeting.

Treasurer's Report:

To ensure the budget covers the costs associated with the Mission of the library.

Friends are the fundraising arm.

Bridgete confirmed that as of the end of the fourth quarter, 51.55% of the budget has been spent. She noted that heating the building for the Moretown historical society accounted for higher expenses, and suspected that electricity does too. Bridgete will follow up with Cherilyn to see if heat and electricity are for the former library or the current library.

Cory is using Training/Mileage this year, which she doesn't usually.

The library computer needed to be serviced.

Theoretically the rugs get swapped out monthly for \$25/month. This cost has been taken out of the current library's maintenance fund which we did not anticipate.

Librarian's Report

Cory went over her report. Mr. Paul will entertain the last Read and Play for the summer. She noted seven programs with 137 attendees. Non-library sponsored groups are using the library as well, some weekly. Summer reading, which is a tri-town collaboration, is being coordinated now. Upcoming programs include a houseplant swap. The first e-newsletter went out to 128 subscribers.

Other news includes that Cory will attend the VLA conference in Killington in May.

Tri Town Trustee meeting minutes:

Bridgete reported that it was great to see how the Tri Town library collaboration is working out. Should there be an MOU to institutionalize the tri-town library collaboration? Or could this be in the librarian's job description? Moretown could not be expected to contribute a third, for

example, due to our size and much smaller staff. The Trustees would like to discuss this at our July retreat.

Matters Arising

New Members: Pam Barnes, Dan Zucker

Sybil nominated Erin Hunt to be Chair and Bridgete seconded. Voted in unanimously.

Bridgete nominated Sybil to be Secretary, Dan seconded. Voted unanimously.

Sybil nominated Bridgete Hardy to be Treasurer, Pam Barnes seconded. Voted unanimously.

Logo design and Name change

The new name is officially: Moretown Community Library

Friends supported the development of a new logo

We reviewed Nicole's branding package.

Sybil motioned to accept the Brand and Design Guide as presented. Bridgete seconded. Voted unanimously to accept the Brand and Design Guide as presented.

Dan asked if we are a municipal library, there should be a vote on articles of incorporation. Cory said they are by-laws. Dan said these should be filed with the Secretary of State.

Replacement of heater at Historical Society (Old Library):

Bridgete was notified that on April 24th, the heater was causing problems and needed to be replaced. This was brought up at Monday's selectboard meeting, May 5th. Gillespie replaced the outside tank, probably at no cost. Cory and Bridgete will meet with Denise and Mary of the Historical Society to review the current MOU, which we agreed to review annually. The current quote to replace the heater is \$2900, and our current building/maintenance fund is \$1500. Cory said the Moretown Historical Society should be paying for the heating fuel, but the Library should replace the heater. Dan suggested that the Trustees should be able to review the MOU. Cory suggested at the Selectboard meeting that we get a second estimate from Gillespie.

Review the MOU with the Historical Society:

We agreed to review the MOU and to send individual comments to Bridgete before their meeting with the Historical Society next week.

We agreed to review the Parker Trust to see if there is actually any money left at the next meeting. [Note: After our meeting, I found the email stating definitively that the Parker Trust is closed and the funds have been distributed; email with Elizabeth Burt 11/12/2024. However, the funds could have been distributed to the Town which is holding them and only disbursing the interest.]

Bridgete Hardy made a motion to create a subcommittee of Bridgete and Cory to discuss the MOU with the historical society. Sybil seconded the motion. Voted unanimously.

Agenda for next meeting: as discussed above.

Set the next meeting date: Wednesday, July 16th, 9-noon.

Sybil motioned to adjourn. Bridgete seconded. Voted unanimously.

Adjourned: 8:24pm.

