

**Town of Moretown  
Office of the SELECT BOARD**

**Draft – Notice of unapproved minutes of the 12/17/12 selectboard meeting**

Board members present were: Tom Martin, Clark Amadon, Michelle, Beard, Reed Korrow, John Hoogenboom

Guests included: Scott Baughman, Lisa Ransom, Deborah Feldman, Jonathan Siegel, Sean O'Brien Shawny Perry, Cheryl Brown as assistant to the board

Tom called the meeting to order at 6:00 p.m. and gave a brief overview of tonight's agenda.

**Public Comment:**

**Kevin Beard** – came in tonight to explain a “best fix” plan of his failed septic system, depicting the area to be involved on a site plan prepared by McCain Consulting. Part of the area involved in the repair includes working in the town rights-of-way on Hurdle Road. Kevin explained that because of the location of water wells versus the town road and the septic area, there is no way to do the septic repairs without working in the town right of way. The engineer from McCain Consulting need the Selectboard's approval to send to the State as part of the permit package.

The Board approved the Road Maintenance Permit for working in the right of way based on the site plan prepared by McCain Consulting, contingent that Martin Cameron approves the work/RMP as well.

**Reports & Communication, Announcements:**

**Brian Dunkiel** – of Dunkiel Saunders Elliot Raubvogel, & Hand – Notice of Appearance on the behalf of Moretown Landfill, Inc., to the Moretown Development Review Board requesting that copies of all papers in the matter of Cell 4 Expansion Zoning Permit Application # 12-23 be forwarded to them.

**Ruth Ellsworth** – an email was received from Ms. Ellsworth suggesting two budget items that she feels the town can do without. One was hiring the Sheriff's Department; the other was maintaining the Moretown Library. She feels both are unnecessary. No action was taken.

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**Town Report printing** – Clark reported that the town auditors (Rita LaRocca and Dara Torre) suggested reducing the number of town reports that the town prints going forward, because it can found on the town website and online. The auditors requested that the selectboard bring the subject up at town meeting.

Clark will ask the auditors to come in and talk with the board more about it on 1/7/13, in the meantime he will ask them to see what other towns do about their town reports.

**Clark Amadon** – said he will not be running for selectboard again, but he would like to continue chairing the town office committee. The board was sad to hear Clark wasn't running again, but was glad to have Clark continue with the town office committee.

### **Approval of Minutes:**

**12/3/12** – Clark moved; seconded by Michelle to approve the minutes of 12/3/12 as written. Tom, Clark, Reed and Michelle were in favor. John abstained as he left the meeting early.

**12/10/12** – Approval of the 12/10 minutes was deferred.

**2013 Budget Work** - Tom said he met with the lister's earlier today. The lister budget was amended to delete internets cost that are now covered through the town office phone service.

Tom moved; seconded by Reed to enter into Executive Session at 6:35 p.m. to discuss the evaluation of a public officer or employee and associated pay. All were in favor.

Tom moved; seconded by Clark to exit Executive Session at 7:00 p.m.

### **7:00 – Public Hearing for Interim Zoning to amend Section 4.1 of the Moretown Zoning Regulations to add the following wording to Section 4.1:**

“If development has been previously approved on such a lot the Zoning Administrator has the authority to review and approve proposed additions to an existing structure, or accessory structures, so long as the application otherwise complies with all applicable provision of these regulations”.

There was discussion about the purpose of Interim Zoning; that all roads (including private) that do not have frontage on a class 1, 2 or 3 State or Town highway will be affected by these interim bylaws; this change is being made at the suggestion made by DRB Chairman John Riley to the Planning Commission; after review the Planning Commission presented the change to the selectboard for adoption as interim zoning. There will be a town meeting article for voters to approve the change permanently.

Tom moved; seconded by Michelle, to adopt Interim Zoning as presented by the Planning Commission that would add wording to Section 4.1 of the Moretown Zoning Regulations. All were in favor.

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**OLD BUSINESS:**

**Hurdle Road STOP sign** – John reported contacting VTrans to come look at the sign to see if visibility is ok now. John has not heard that it wasn't, but he will call and verify that everything is ok.

**Town office committee news** – Clark reported that the committee met last Thursday and will be giving an update at the Public Forum to be held on January 10<sup>th</sup> at the Town Hall. At the committee's last meeting there were questions on the site/cost document (found on the website) prepared by Erickson Consulting. Clark said basically the cost to build the building is the same for each site it is the site costs that differ.

Clark updated the board on FEMA funding the project. It is unclear at this time how much of the project costs FEMA will be covering, if at all. Clark will continue to work to get FEMA funding secured.

At the 1/10/13 Public Forum, the goal is to set a sense of what the community wants.

**Mutual Aid agreement with Duxbury** – Bob Magee was not able to attend tonight but Shawny Perry was very helpful in explaining to the selectboard what Duxbury would like to accomplish by Moretown entering into the voluntary mutual aid agreement.

- ❖ If there was a disaster, the town would send short term (36 hours) aid to the other town if personnel or highway equipment was available.
- ❖ Towns would furnish other towns a list of equipment that would be available and the contact information for the road foreman and selectboard contact person.
- ❖ Each town would be responsible to compensate, in the course of their normal payroll periods, at the employee's normal rate of pay, and for fuel used by assisting vehicles.
- ❖ The Mutual Aid Committee meets in Duxbury every Thursday at 6 O'clock.

The board thinks it is a good idea but before entering into such an agreement, they want Martin to look it over. Sean is Ok with the agreement.

John moved; seconded by Reed that Tom be allowed to sign Duxbury's Mutual Aid Agreement if Martin is ok with it. All were in favor.

**More budget work –**

**Fire Department budget** - Sean wants to improve the wiring at the fire house to make it safer for fire equipment entering and exiting and for events held in the building. Sean will get three quotes. The board approved Cheryl to apply for a grant through VLCT once Sean supplies the quotes.

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**Health Insurance** - After review of health insurance plans provided by Craig Eilers (BC/BS/MVP) and John Hoogenboom (Community Pool), the health insurance will remain the same in 2013 as it was in 2012.

The board hopes to finish up the final draft of the budget on 1/7/13.

***More old business*** -

**Buttolph petition decision** – the board reviewed a decision drafted by town attorney Charles Merriman.

John moved; seconded by Reed to sign the decision denying Buttolph’s petition that the selectboard layout a road across the lands of Linda Vantine for the purpose of logging. All were in favor.

**Town hall flood repairs** – The only thing left to do is the kitchen floor, and that should be done this week.

**New Business:** None tonight

**Review invoices, approved warrants, and review other documents presented for approval –**

Invoices were reviewed and warrant #'s 79 and 80 were approved.

Road Maintenance Permit – was approved for Kevin Beard.

A contract with Washington County Sheriff’s Department was revised to include the \$5,000 that was approved by the voters at the 2012 town meeting.

An overload permit for Jardin Enterprises was approved.

Tom moved; seconded by Michelle to adjourn at 8:50 p.m. All were in favor.

The next meeting will be held on January 7, 2013.