

**Town of Moretown  
Office of the SELECT BOARD**

**Draft** – Notice of unapproved minutes of the 6/10/13 selectboard special meeting held for the purpose of meeting with applicants for the Zoning Administrator position; to sign warrants; and for any other business that may come before the board.

Board members present were: Rae Washburn, Michelle Beard, Reed Korrow, John Hoogenboom

Guests were: Applicants John Weir, Mike Woods, and Cheryl Brown as board assistant

Michelle moved; Reed seconded to call the meeting to order at 5:00 p.m.

**5:00 p.m. - John Meir** gave an overview of his resume, and then offered points of interest as follows:

- John works for the Town of Fayston two days per week as Zoning Administrator, and other times as needed with the DRB and the Planning Commission.
- John has been with Fayston for sixteen months.
- There really haven't been any out of the ordinary zoning application situations that he has had to deal with. Development on steep slopes is the most controversial. In fact, there is a case in Environmental Court now where the applicant is appealing the decision of the DRB. In most cases he is able to appease the applicant while remaining within the zoning regulations.
- John has a legal background which he said especially helps with the interpretation of the zoning regulations.
- Moretown's zoning regulations are quite similar to other valley towns.
- He has been to the last three Zoning/Planning conferences.
- John believes having the duties of zoning administrator for both Moretown and Fayston will flow pretty well. He would plan on being in Moretown Tuesday, Thursday & Friday; and in Fayston on Monday and Wednesday.
- John and his wife have made their home in the Mad River Valley, and plan to be here for a long time. John could begin work immediately.

John H. moved to enter into executive session at 5:15 p.m. to discuss the employment of an applicant for zoning administrator. The board's assistant was invited to stay for the discussion. Michelle 2<sup>nd</sup>. All were in favor.

Rae moved to come out of executive session at 5:35 p.m. John seconded. All were in favor.

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**5:35 p.m. – Mike Woods** gave an overview of his resume, and offered the following points of interest:

- Mike has a strong commitment to his community and so being zoning administrator would be a way to continue contributing, but in Moretown.
- Mike plans to start a mapping business soon and he coach's basketball at Harwood Union a few months of the year. Both of which would allow him the flexibility to do the zoning duties in between times as need be.
- Mike dealt with zoning in his real estate business by helping his clients through the zoning application, so he understands the process.
- Mike has lived in the Mad River Valley since 1978, raised his children here, and made a good living in real estate sales and in advertising sales. Mike is comfortable having part-time employment at this stage in his life.
- He has read Moretown's Zoning Regulations and Town Plan, and the Zoning Administrator handbook and feels he has a good basic understanding of what the ZA duties will be.
- Mike attended law school for two years, but chose not to take the bar and practice law.
- Mike has good communication skills and would deal with the public courteously and fairly.
- Mike has no plans to leave Moretown and is committed to being the zoning administrator for a number of years.
- He is available to start work as soon as possible for whatever hours need be, and for training.

John moved to enter into executive session at 5:50 p.m. to discuss the employment of an applicant for zoning administrator. The board's assistant was invited to stay for the discussion. Michelle 2<sup>nd</sup>. All were in favor.

Reed moved to come out of executive session at 6:00 p.m. Rae seconded. All were in favor.

Both applicants are great, and the board thinks Tom Martin should have the opportunity to meet them before one is hired. The 6/17 meeting will begin at 5:45 to decide who to hire.

**Other business:**

Reed moved to enter into executive session at 6:00 p.m. to discuss an incident with an employee where premature general public knowledge would clearly place the municipality and persons involved at a disadvantage. The board's assistant was invited to stay for the discussion. John seconded. All were in favor.

Reed moved out of executive session at 6:05. John seconded. All were in favor.

Invoices were reviewed and warrant # 31 was approved.

Rae moved to adjourn at 6:10. Reed seconded. All were in favor.