

MINUTES
Town of Moretown
Office of the SELECT BOARD
12/1/2014

Board members present were: Michelle Beard, Rae Washburn, Reed Korrow, Tom Martin, John Hoogenboom

Guests included: Dean Moulton, Martha & Tom Douglass, Steve Smith and Cheryl Brown as assistant to the board

Tom called the meeting to order at 6:00 p.m.

Public Comment:

Martha Douglass – asked the board if they intend to review the list of priorities set for 2014 to see where they are at. They said yes.

Dean Moulton – asked if there was an investment council. The answer was no. Dean asked if there was a vote to dismember the council. The answer was no.

Approval of the 11/17/14 minutes – There was a motion by Michelle, seconded by Reed to approve the minutes of 11/17/14 as written. All were in favor.

Reports & Communication, Announcements:

Request for re-appointment to the DRB – John Riley provided a letter requesting reappointment to the Development Review Board (DRB).

Tom moved to reappoint John Riley to the Moretown DRB. John H. seconded. All were in favor.

Resignation from the Central Vermont Transportation Advisory Committee (TAC) – Laura Gans provided notice that she is resigning from the TAC.

John moved to accept the resignation of Laura Gans from the TAC. Reed seconded. All were in favor.

Draft - unapproved minutes of the 12/1/14 selectboard meeting minutes

Request for appointment to the Central Vermont Transportation Advisory Committee (TAC) - Joyce Manchester provided an email requesting appointment to the TAC.

The board would like to meet Joyce. Cheryl will contact her and invite her in.

Rae moved to appoint Joyce Manchester as interim representative on the TAC until which time the board has a chance to meet with her. John seconded. All were in favor.

Steve Smith re: fire department business:

New truck article – Steve provided three prices, all from Larry Dingee Machine of Cornish, NH. Bids were for three difference body models with different apparatus. All three models were on a Freightliner chassis. Prices were: \$194,000; \$230,000; \$262,000

- Steve wants to purchase the \$194,000. He wants a \$200,000 article
- The truck would be a 4-wheel drive tanker with no pump
- Dingee is willing to take our current truck in trade, but has set no dollar amount for the trade-in
- Swivel quick dump option – offload rear and both sides
- 2,000 gallon storage tank
- Storage compartment for ie: collapsible pond
- This truck will fit in the current fire station
- Steve has no doubt that the fire department needs this truck
- The current tanker truck is in bad shape and it is a 2000
- This truck will last 10-15 years
- Delivery 4-5 months
- Rather than get the chassis (truck) from Dingee Machine, another option is to get bids ourselves for the chassis, and have Dingee build the body. It doesn't matter to Steve what the make of the truck is. This option could be pursued after the vote if an article is approved.

- Steve was advised of the importance of applying for grants, and of the help available to assist him.

Draft – unapproved minutes of the 12/1/14 selectboard meeting

Vehicle maintenance records – from March of 2014 going forward were provided tonight by Steve. He said at this point maintenance is done every 2 months. If they have more calls, then maintenance would be more frequent.

Used fire truck – Tom Douglass said he was searching the website and found a place in Pennsylvania that sells used fire trucks. Cheryl will provide the board with the link.

Grant for a new fire truck – Cheryl reported a call from Dara today that she has not heard from Steve Smith with the information she needs to register in the federal System for Award Management (SAM) which needs to be done before any federal grant application can be gotten and / or submitted. The grant must be applied for under the fire departments DUNS and EIN.

Discussion followed:

- When Steve would have the information to Dara that she needs in order to get the grant application started. He said it was unlikely he would have the information to Dara tomorrow. The grant deadline is Friday. Steve said Dara just requested the list last week.
- Apply for dual recipient status so the Town can manage the grant for the fire department
- Paying Steve a yearly stipend for the administrative work that he would have to take time off from work in order to get done
- The fire department is registered with the Vermont Secretary of State's office as an independent non-profit organization.

The board will decide in January whether or not to have an article for a new fire truck.

OLD BUSINESS:

Line painting on the village hill - the board decided to wait until the entire project is finished to paint the centerline on the section of Moretown Mountain Road (village hill) that was recently reconstructed.

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Library association with the town – the board expects that the library trustees will provide an article for town meeting asking voters if they want the library to be a “town” library.

Cemetery burial fees – after talking with Cemetery Commissioner John Fulton, it appears that the burial fee charge will be done away with January 2015 because at this time they have a sufficient amount of money in the various accounts to cover what maintenance they pay for.

Town Office project – The town office committee is meeting later this week. At that time they expect to have a bid packet ready to go out for a local project manager to oversee the project.

Sidewalk project - There was a kick-off meeting of the sidewalk committee, Pat Travers, Doug Hanson and VTrans personnel, to over the sidewalk design phase. There was discussion about putting the sidewalk on the outside of the cement on the little bridge in the village, via a bridge over the Doctor’s Brook. Otherwise it appears unlikely the sidewalk in that area would meet ADA standards of 5 feet wide.

Blodgett litigation – The civil litigation between the Town of Moretown and Calvin Blodgett continues, and because of a pending settlement, the board finds it necessary that the discussion be in executive session.

Tom moved; seconded by Michelle to enter into executive session at 7:30 p.m. to discuss civil actions pending with Calvin Blodgett. All were in favor.

Tom moved; seconded by Michelle to move out of executive session at 7:40 p.m. All were in favor. No action was taken as a result but it seems as though progress is being made via the litigation.

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New Business:

December 2014 payroll - With January 1st falling on a regular pay day and being a holiday, the board approved to create an extra payroll in 2014, rather than the employees receiving their pay late. They are aware this will impact the 2014 budget by creating an extra payroll, but it will even out in 2015 because there will be one less payroll.

Dog fines – On November 24, \$150 fines were mailed out to five owners of dogs that have not been licensed yet.

Rae moved; Michelle seconded to lower the fine for Lynn Kafer’s violation of 20 V.S.A. Section 3581 – Delinquent Animal License from \$150 to \$25 due to financial hardship as stated on the letter appealing the penalty.

Review invoices/warrants:

A/P warrant # 61 – check # 16536 – 16542

Payroll warrant #62 – check # 16543

E-check # 1799-1808

Check numbers were verified as being consecutive with the previous warrants.

Other documents approved:

Approval to move \$12 +/- in expenses for the new town office grant to the \$40K line item in the 2014 budget.

Meeting adjourned at 9:00 p.m.

Respectfully submitted,

Cheryl Brown, Town Administrator