

**Town of Moretown  
Office of the SELECT BOARD**

**Draft – Unapproved minutes of the 3/21/16 Selectboard meeting**

Board members present: Jason Aronowitz, Tom Martin, Michelle Beard, John Hoogenboom

Guests: Bill Gallup, Henry Erickson, Cheryl Brown as assistant to the board

Tom called the meeting to order at 6:00 pm.

**General Public Comment:** None tonight.

**Reports & Communication, Announcements:**

**Court date – Blodgett** – Notification from Paul Gillies of a court date on 3/24/16 at 1 p.m. for the Blodgett litigation. Two board members will attend.

**Madriver Planning District update** – John said he gave everyone a copy of the letter that the board sent to Chris Cole regarding closing the bridge to one lane. Bonnie, the new Director at CVRPC said to be careful with installing a temporary bridge as it might hold up progress for the bridge itself to be repaired. Board members spoke about their experience at the signaled bridge and are in general happy with the traffic flow.

**Town investments via the State of Vermont network** – Jason noted that the State is taking another look at allowing towns to use the State network for investing.

**Cell phone for the highway department** – Martin has requested an updated cell phone that has the ability to take pictures and email capability.

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Since AT&T seems to have the best coverage for this area, Cheryl will check AT&T plans and prices to update the current cell phone. The AT&T invoice for the current cell phone package is about \$45 per month. The plan does not include text or email.

**Town Hall building cement steps** – are starting to peel. Cheryl will contact Joe Gabaree and ask about sealing the steps to prevent deterioration.

**Remaining money owed the town from Tropical Storm Irene expenses** – has arrived. The entire event as it related to road and bridge repairs, ended up costing the town \$65,859 in out of pocket costs. The repair expenses totaled \$2,346,840. With the final reimbursement the remaining balance of \$125,000 owed Merchants Bank on the flood line of credit has been paid off, and \$160,000 borrowed from the Capital Reserve Fund will be replaced. Cheryl will bring the remaining funds to the board’s attention for their decision about how to allocate.

**Worker’s Compensation Insurance** - It is now necessary for anyone who is paid by the town to show proof of worker’s compensation insurance. This is a requirement of the town’s insurance. A copy of the insurance pamphlet explaining the change was sent to Sarah Nussbaum as she had questions.

**Noise at the sand pit on Town Meeting Day** – Omitted from the 3/7/16 minutes was Michelle’s report about a complaint from Liz Harris, early morning on Town Meeting Day about the loud noise in the sand pit.

The board discussed how to help block the noise, such as planting a row of trees on Harris’s property. Martin assured the board that the road crew is taking all measures possible to be quiet in the pit.

There will be more discussion later in the spring.

### **Approval of Minutes:**

**2/29/16** – Michelle moved; John seconded to approve the minutes of 2/29/16 as written. All were in favor.

**3/7/16** – Michelle moved; John seconded to approve the minutes of 3/7/16 with the inclusion above regarding noise at the sand pit. All were in favor.

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**Bill Gallup re: Town Office Project –**

**PCO# 16 Radon** - Bill explained that part of the environmental review addressed radon, which is undetectable except by test. The testing can't be done until the building has been completed. No one's contract addressed radon, but at this time in the project it would be fairly inexpensive to add a vent pipe. Bill presented change order #16 for \$617.39 which would install a vent through the slab to be used if radon is found in the building. The vent will not go through to the roof unless the vent needs to be used as that would expose more to the elements.

Tom moved; Jason seconded to approve PCO #16 for the radon vent. All were in favor.

**PCO # 13 Sewer Pump Panel** – Bill thought the civil engineer would include the panel on the drawings – they did not, and they weren't in the design plan, so the general contractor (GC) did not bid on the control panel. Bill can't tell the GC now that he has to install the pump for the \$3,845, the amount of PCO # 13.

Tom explained that all of the engineers and Maclay Architects were all hired by the town to prevent things like this from happening.

The board stands that the controller should come with the pump.

Bill will find out if that is indeed the case and get back to the board. PCO #13 was not approved.

**PCO # 14 – Vault** – There was a lot of discussion about how to control temperature and humidity in vaults, and that can be achieved in accordance with laws. The State and NFPA do not agree on regulations, and even within different jurisdictional regions within the state, the law differs. Bill brought this to the States attention, and Fire Safety Management got together on acceptable practices to heat/cool vaults.

Discussion followed about the history of record preservation for vaults that are unheated and uncooled. Bill will try to find more data, but feels heat/cooling would not be needed with the Net Zero system being used in the town office. He will have a prices ready for the next meeting on heat/cool systems though.

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**OLD BUSINESS:**

**Blodgett trail access** – Rob Townsend has marked out the new proposed access for the Blodgett trail. Board members are to go and look at the proposal individually before proceeding further.

**Pay Scale** – Tom moved to enter into executive session at 7:30 pm to discuss salaries. Jason seconded. All were in favor.

Jason moved out of executive session at 7:55 pm. John seconded. All were in favor.

No action was taken as a result. Cheryl will check on cost of dental and vision insurance.

**New Business: None**

**Review invoices and approve warrants:**

A/P warrant # 16015 – ck# 17629-17631

P/R warrant # 16016 – ck# 17632-17633 e-book 2146

A/P warrant # 16017 – ck# 17634-17651

**Other documents for approval:**

Overload permits

Erickson contract addendum

Sidewalk reimbursement

PCO# 16 – Radon

Meeting adjourned 8:15 pm.