

**Town of Moretown  
Office of the SELECTBOARD**

**Draft** – Unapproved minutes of the 4/4/16 Selectboard meeting

Board members present: Tom Martin, Jason Aronowitz, Rae Washburn, John Hoogenboom, Michelle Beard

Guests included: Elizabeth Burt, Jamie Wimble, Martin Cameron, Dara Torre, Bill Gallup, Henry Erickson, Cheryl Brown as board assistant

Tom called the meeting to order at 6:00 pm.

**Public Comment:**

**Elizabeth Burt & Jamie Wimble – Library business:** Jennifer Tripp Meade has left the library and Elizabeth is now the treasurer. She is here tonight for two reasons. 1.) To request a petty cash fund for the library of \$200 or less; and 2.) To talk about the workers' compensation issue.

Tom moved to allow the library to have a petty cash fund up to \$200. Rae seconded. All were in favor.

Discussion followed that the town's insurance now requires anyone paid by the town for services, to have workers' compensation insurance. This puts a hardship on some of the library activities, such as summer programs; programmers; local speakers. Elizabeth said some of the other towns are still accepting the Non-Employee Work Agreement. At a recent audit, our insurance indicated they definitely will not accept the non-employee work agreement in lieu of worker's compensation insurance.

The board approved that Elizabeth contact the town's insurance (VLCT) to see if there is anything that can be done so they continue some of their services.

**Draft** – unapproved minutes of the 4/4/16 selectboard minutes

## **Reports & Communication, Announcements –**

**Deputy Health Officer** – Dick Valentinetti is the town’s health officer. The town is allowed to have a deputy health officer to fill in when Dick is out of town or unavailable. A request for interested parties to fill the volunteer position will be put on Front Porch Forum.

**Tax Sales** – Craig Eilers asked if the town would be bidding on properties at the pending tax sale. After discussion it was decided that there would be no advantage to bidding on the three properties up for tax sale and therefore will not bid at the proceedings.

**Spring into Moretown** – Michelle reported that the celebration will not happen in June as planned. The committee expects the celebration will happen in late August.

## **Highway Business –**

**VTrans Structures Grant** - Rae reported working with Martin on costing for a box culvert grant for Foster turn on Moretown Common.

Martin said since it had been some time since the last update, he met with Stream Alteration personnel for updated hydraulic testing. As it turns out, replacing the culvert is a bigger project than originally thought, and to allow time for environmental/fish impacts, a grant application will not happen this year. Martin sees no immediate threat that needs attention at this time. Martin will work on engineering for this culvert and for raising the last section of River Road that continues to flood.

**Draft** – unapproved minutes of the 4/4/16 selectboard meeting

**Better Back Road grant** – Martin is working on a grant application to address drainage and stabilization of Williams Road.

**Vermont Youth Conservation Corp** – contacted Martin and asked if Moretown has hand work on class IV roads that VYCC can do for the town. VYCC has insurance so that is not an issue. The board approved and Martin will go forward with a letter of recommendation to use VYCC services and he will provide a listing of work needed. The town will furnish any materials needed.

**School/back ball field ditching** - Martin said the area that needs ditch work is wet and thinks the town excavator is too heavy for the area, so a machine would have to be rented or the work contracted out. The work would take about two days he thinks.

Discussion followed about since the area that needs work drains into the commuter parking lot, the repair work could be tied into the grant application.

**Parking lot grant application** – John reported that Dara is working on a grant through the Clean Water Fund to address watershed in the commuter parking lot. When the original parking lot was built, it appears there was no engineering study done.

Dara reported Andres Torizzo from Watershed Consulting Associates prepared a Scope of Work for the grant application. There will be no town match involved. Since there is no engineering study available for the existing parking lot, this grant application will be to request a hydraulic study; water quality; flooding; design services etc. Another grant will be applied for the construction of a new parking lot. This grant application will be for \$17,000.

**Act 64 clean water act** – Martin will attend a workshop in East Montpelier.

**Draft** – unapproved minutes of the 4/4/16 selectboard meeting

**Fire Department volunteers** – Jason asked Martin if any of the road crew were interested in volunteering on the Moretown Fire Department.

Martin is not interested at this time. He will ask Rodney and Elwin.

**TOWN OFFICE PROJECT – Henry and Bill were present**

**Vault** – The price to install heat/cool in the vault is \$4,620 and would attach to the current system.

There is still speculation about the need for the ventilation in the vault. Jason will talk with Waterbury Town Clerk before moving forward with the approval to buy the unit.

**Pump Controller** – CO #13 for \$3,845 – There was a lengthy discussion about why the controller was not on the design plans and therefore not bid on by general contractors and the cause of this change order, and about the pump/controller being one unit.

Tom moved to approve CO#13 for \$3,845. Jason seconded. All were in favor.

**Fire protection foam** – A Construction Change Directive issued by Maclay Architect for \$4,563, for fire protection foam required per Code was approved. The original cost was deducted in the DAS # 7 alternative during contract negotiations. The cost for the foam was never added back into the contract price.

**Approval of the 3/21/16 meeting minutes** – Michelle moved; seconded by John. All were in favor.

**OLD BUSINESS:**

**2016 Pay Scale** - Tom moved; Michelle seconded to enter into executive session at 7:30 pm to discuss the pay scale. All were in favor.

Tom moved; Michelle seconded to exit executive session at 8:30 pm. All were in favor.

**Draft** – unapproved minutes of the 4/4/16 selectboard meeting

There was no action taken during the session. There will be a special meeting scheduled for Monday, April 11<sup>th</sup> to have those being affected by the new pay scale to come in and hear the results and to talk individually with the board if they choose to do so.

**Blodgett litigation** – Tom attended a court hearing for the Blodgett litigation. The Judge issued a 90 day stay to get the dispute solved. The Board needs to do a site visit, and if acceptable start the conveyance/ trail re-location process. The proposed access has been flagged.

**Solar array** – Jason asked if the town responded to SunCommon’s letter dated 2/29/16. The town has not. Michelle doesn’t recall having seen the letter. Jason will pass a copy of the letter along to Michelle.

**Assessment of town buildings** – Rae plans to meet with Becky at 5:45 the afternoon of 4/18/16 about maintenance items needed to the town hall. He will meet with Steve Smith sometime after that to go over the fire station.

**Cell phone for the highway department** – A smart phone and cell phone plan that have the capacity for emailing and photos will cost about \$100 per month. The current plan cost is about \$50 per month.

**New Business:** None tonight.

**Review invoices and other documents presented –**

**The following were signed as approved:**

RUGGCO contract increased to \$758,500; Construction Change Directive for \$4,563 – fire sealant; CO # 13 for \$3,845 for the pump controller and several overload permits.

Warrants - # 18- ck# 17652

# 19 – ck# 17653-17654 and e-ck # 2147-2157

# 20 – ck # 17655-17679

Tom moved to adjourn at 8:45 pm; Michelle seconded. All were in favor.