

Town of Moretown
Selectboard Minutes
5/7/18

Board Members present: Rae Washburn, Tom Martin, John Hoogenboom, Callie Streeter and Jason Aronowitz

Guest Present: Catrina Brackett, Cheryl Brown, Beki Auclair, Howland Brown, Deborah Feldman, Pat Travers and Craig Eilers

Meeting was called to order at 6:00 pm by Tom.

General Public Comment: None at this time

MOTION: Tom made a motion at 6:02 pm to enter into executive session for the evaluation of a public officer or employee, provided that the public body shall make a final decision to hire or appoint a public officer or employee in an open meeting and shall explain the reasons for its final decision during the open meeting; Rae seconded the motion. All agreed

MOTION: Rae made a motion to exit executive session at 6:42 pm, seconded by Callie. No action taken.

Sidewalk Project: Beki Auclair and Howland Brown were present to discuss the easement on their property for the sidewalk project. Their concern was there being no termination date of the easement. VTRANS has agreed to put a 5-year limit on the easement, the Selectboard also offered to have an agreement that the Board will sign off on the easement at the end of the project. Pat will make these changes to the original easement. As soon as it is signed the bid process can begin.

Beki also spoke about the no dogs allowed signs around the Town and School and made suggestions on how better to handle dogs in the area. Beki will contact the Rec department concerning this.

Tax Sales: The Selectboard asked Craig to come in and talk about the properties put up for tax sale because it seemed faster than usual. Craig spoke about most of the people on the list being repeat offenders. He has sent letters every month since November, including one from the lawyer. Only one person had responded at this point. The Selectboard understood why Craig wanted to start the process earlier this year. The Buska property was also discussed. Craig said at one point an adjoining owner was interested and he would reach out to him.

Deborah Feldman- Deborah came in to talk to the Selectboard about the water that has been collecting and getting worse in her front yard. She was going to hire someone to help but thinks it should be incorporated with the road crew ditching. Rae and Martin will make a plan to go up to the property.

MOTION: Tom made a motion to enter into executive session at 7:20 for the evaluation of a public officer or employee, provided that the public body shall make a final decision to hire or appoint a public officer or employee in an open meeting and shall explain the reasons for its

final decision during the open meeting; John seconded the motion. All agreed. Cherilyn was invited to stay.

MOTION: John made a motion to exit executive session at 7:45, Callie seconded the motion. All agreed. **Action taken: Motion:** John made a motion to increase Cherilyn Browns salary for Town Clerk and Treasurer will be increased to \$23.75 per hour. Retro active to 1/1/18, Tom seconded. All agreed.

Town Administrator Report:

1. Reminder on Wednesday, 5/9/18 at 9 am at the town office with VTrans re: bridge 2 project; Monday, 5/14/18 at 6 pm at the town hall for ICS-402 training.
2. Catrina's review @ 7:15
3. Road Department review forms. Cheryl made a form for the road crew to go by when doing performance reviews. Selectboard will send along any suggestions to her.
4. Approval for town hall "wall rot" repair. Joe Gabaree +/- \$1500 unless more area is involved when he tears into the job; and a new window. Cause of damage is the lack of rain water diverter on the roof. Allen Lumber gave price of window \$1800. Recommend approval from the board for a not to exceed \$5K. Selectboard agrees this project needs to be done as soon as possible. John made a motion to have Joe Gabaree do the rot and window repairs. Jason seconded. All agreed.
5. Price for diverter- Joe will provide a price and the installation.
6. Called the State about tree at Ward Access. No response.
7. Larry Ruggles coming to look at cracks and chips in town office sidewalk.

Reports and Communications: Phone message making the board aware that trucks were working in the sand pit before 7am. Tom called Griffin & Griffin.

Jason and John mentioned a tree on the power lines on 100B that had been there a while. Catrina will call electric company.

John attended the Vermont Arbor day conference where he learned about Act 171 Conservation and land development; forestry; fire wardens; tree wardens; State lands; land use change tax. He spoke to Karen Horn about it. John also attended the Clean Water Advisory Committee (CWAC) meeting and next week will attend the Vermont Clean water network meeting at Echo.

Tom and John attend the Cinco de Mayo event at the school last weekend and would like to thank the MFD, MRNA and the Morefest committee for a great job.

Tom also would like to thank Mike Dimotsis for another great job on Green up day this year.

Tom said that Mark Austin contacted him about the jersey barriers left behind on his property after the bridge project. He wasn't upset they were removed by the town but would have appreciated a call that it was being done.

MOTION: Tom made a motion to enter into executive session at 8:20 for the evaluation of a public officer or employee, provided that the public body shall make a final decision to hire or appoint a public officer or employee in an open meeting and shall explain the reasons for its

final decision during the open meeting; John seconded the motion. All agreed. Both Cheryl and Catrina were invited to stay.

MOTION: Tom made a motion exit executive session at 8:45, Rae seconded the motion. All agreed.

MOTION: Rae made a motion to raise Catrina's salary for assistant town administrator to \$16.31 an hour, retroactive to 4/17/18 (her one-year anniversary date). John seconded the motion. All agreed.

Minutes from 4/16/18: Rae made a motion to approve the minutes, seconded by Callie. John corrected the spelling for personnel. All agreed.

Old Business: Social Media- Catrina presented the Selectboard with a Moretown Facebook page that she created but didn't publish. She spoke about how it is another platform to share information. The page will not have any contact. All contact will be directed to the Town Office. The board will review the social media policy Catrina wrote and Jason would like the Town to wait until June 1st to publish the page to do Facebook data breaches.

Town Hall Brochure: Put on hold due to the current issues at the Town Hall.

New Business: Catrina and Cheryl drafted an animal control form that can be used by the Animal Control Officer to keep track of calls/complaints. A quote of \$50 was given from Minuteman Press to print 100 - 3 part black and white forms. The Selectboard agreed this was a good idea and said to go forward.

A letter from Casella was received stating that the recycling tip fee at the Chittenden Solid Waste District facility in Williston will be more than doubling effective May 1, 2018. Jason suggested increasing the permit fee for garbage trucks. Cheryl said if the price gets too high the town office will go to using the dumpster at the town garage.

An email from Jon Conti was received stating he was interested in the open auditor's position. He is on the agenda on 5/21/18 6:45.

An email from Tamatha Haase was received. She is the chair of the Duxbury Selectboard. She said their current Health Officer is getting ready to step down and they are having trouble finding a new one. State Statute allows for towns to combine health districts with the approval of the commissioner. She would like to know if this is something Moretown would be interested in. The Selectboard agreed it was a good idea.

Cheryl spoke to the board about the Road System Management Software (RSMS). She previously used this system but it was lost in the flood. It tracks employee hours, material and current cost, equipment uses and road numbers, in a database created tables. She feels it is important to have this system again in place to use for keeping track of the road work/costs/records. The software cost \$150. The Selectboard agreed to go ahead with the purchase.

Paint for the Town Hall was discussed. The building color chosen was extra white. They would like to defer whether or not to paint the trim, and if so, what color to the Historical Society. Catrina will get in contact with Denise Gabaree.

The Selectboard would like signs to put up on the front door when they go into an executive session. Catrina will make them.

Warrants: AP18018, 19528-19537. PR18019, 19538, e2736-e2748. AP18020, 19539-19567

Documents for approval: Stray Animal Holding Agreement with Central Vermont Humane Society.

Overload permits for Goin' Owens Little digger service, Fred Vance Trucking, Tabor Earth Extractors, Cox Trucking, G.K Bisson Trucking, EA Grandfield, Casella Construction and Haskins and Associates.

A curb cut for Richard Savory.

Motion to Adjourn: Tom made a motion to adjourn at 9:23, Rae seconded the motion. All agreed.