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**Town of Moretown Emergency Select Board Meeting**  
**January 10, 2022 at 7:00 AM**  
**79 School Street**  
**In the John Hoogenboom Meeting Room**  
**Via ZOOM Meeting ID 620 104 2716 or call in: 929-205-6099**

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**Members Present:** Tom Martin, John Hoogenboom, Rae Washburn, Callie Streeter, Don Wexler

**Guests Present:** David Stapleton, Clark Amadon, John Schmeltzer, Cherilyn Brown, Sasha Elwell-Badore

Tom **called the meeting to order** at 7:00 AM.

**Zoning Administrator Proposal from CVRPC:** purpose of the emergency SB meeting is due to the vacant ZA position. CVRPC composed a proposal for the Town of Moretown, for contracting six (6) hours a week to the Zoning duties, at \$90 per hour. Travel time could be eliminated, Cherilyn and Sasha could scan any documents they would need over to them. There are currently a few (4-8) permits, and we were advised that a few are not even completed. Contracting with CVRPC could be a temporary plan or a permanent plan. Over the next few months this position needs to be discussed in further detail, especially the hourly wage. The individual at CVRPC that would be covering this work is Clare Rock. Discussion was had on the Planning Commission members knowing her, since she has been working with them on updating the zoning regulations.

Expected hours a month are between 12-15 hours. Tom advised that Huntington would be willing to share a ZA with Moretown. They have been advertising \$25 per hour.

Rae **made the motion to move forward with the quote/proposal from CVRPC for contracting Zoning Administrator** duties for the town of Moretown, with more discussion on the specifics. John seconded. All were in favor.

**Adjourn:** Tom **made the motion to adjourn** at 7:27 A.M. Rae seconded. All were in favor.