

Moretown Village Wastewater Feasibility Study Engineer Firm Interview Meeting.
May 31, 2022

Present: Clark Amadon, Dave Westerman, Jack Byrne, Jay Pilliod, Rae Washburn.
Absent: Deborah Carrol

1. Introductions. Interview team did introductions to one another.

2. Overview of how we got here. Clark described the interest in considering the construction of a wastewater system for Moretown Village. Such a system would help eliminate or control any septic runoff into surface waters near the village, add capacity for possible business and encourage residential housing growth in the village. Thus far this has entailed having informal discussions with village residents through phone calls and one meeting at the Town Hall in the winter. Moretown also wrote and submitted a Priority List Application in February of 2022. This is required by the State of Vermont for entities considering a wastewater system. Moretown then issued a "Request for Qualifications" from engineering firms to conduct a "Feasibility Study" for a wastewater system. Two firms replied to the RFQ. The group above was formed to conduct an interview with each firm.

The group will interview the firms in late June and make a recommendation to the Selectboard for which firm to select. Discussion in the group was to clarify questions re need for such a project and what had been done so far.

3. What is needed to move ahead with a village wastewater system? Many steps need to be taken and approval gained in order to build such a system. Once an engineering firm is selected Moretown can get help from the State in negotiating with the firm for scope of work and an estimate for the work. A grant will then be written to help cover the costs of the Feasibility Study.

The group discussed the larger scope of such a project such as timeline, the need for residents input as more information is gathered and how fund such a project.

4. What is a Feasibility Study? The Feasibility Study will look for an engineered solution for a centralized wastewater system for the village.

5. Role of this group. This group of Moretown volunteers will interview the two firms, checking references if necessary and making a recommendation to the Selectboard as to who to select.

The group discussed questions to ask in the interviews. Clark is sending the interview questions to the group and assigning who'll ask what questions.

6. Interviewing the firms. The schedule for the interviews are listed below.

*Otter Creek Tuesday June 28th at 1:00 PM.

*Dubois-King Tuesday June 28 at 3:00 PM.

7. Schedule wastewater group meeting week before the interviews. The group decided to meet on June 21st at 5:00 PM via zoom to finalize the interview process.

8. Schedule follow up meeting after interviews. The group is meeting after the final interview at 4:00 on 6/28 to discuss decide on their recommendation to the Selectboard.